

**AGENDA**

**Library Board of Trustees-Verona Public Library  
500 Silent Street Verona, WI 53593  
608-845-7180**

**Wednesday, July 10, 2019, 6:30 p.m.  
Library Conference Room**

Call to order

- Annual Library Board Officer Elections are held to elect a President, Vice-President, and Secretary
- Approval of the Regular Meeting Minutes of 6/5/19
- Review and approval of June 2019 invoices
- Public Comments
- City Council Liaison's report
- Library Director's report
- Old Business
  1. Discussion of 2020 library budget
- New Business
  1. Appeal of patron banned for violating Public Behavior Policy

**VPL Board Meeting Minutes**  
*Library Board of Trustees-Verona Public Library*  
*500 Silent Street Verona, WI 53593*

**Wednesday, June 5, 2019, 6:30 p.m.**  
**Library Phone Number 608-845-7180**

Present: Napier, Conwell, Hopp, Cronin, Kurth, Ryan, Burkart  
Absent: Sohail

**Call to order:**

President Napier called the meeting to order at 6:35 p.m.

**Approval of Minutes:**

A motion was made by Kurth, seconded by Hopp to approve the Regular Meeting Minutes of 05/01/19. Motion carried.

**Review and Approval of Invoices:**

A motion was made by Conwell, seconded by Ryan to approve the May 2019 invoices. Motion carried.

**Public Comments:**

None

**City Council Liaison Report:**

Cronin updated the board about the hiring progress for the new city administrator.

**Library Director's Report:**

Burkart reported that the city Personnel Policy is under review and one change to add Martin Luther King Jr. day as a city holiday has been made. She advised the board that future review of the Library Addendum to the City Personnel Policy will be necessary to align the documents.

**Old Business:**

1. ***Preliminary discussion of 2020 library budget:*** Burkart shared the preliminary Dane County funding amount for 2020 and two items for consideration in the five year CIP which are replacement of the four flat roof sections of the library and carpet replacement. In 2020, the Dane County payment for operations is tentatively expected to be \$733,686 and payment for facilities is expected to be \$231,581 for a total of \$965,267 which is a 10.4% increase from 2019. No action was taken and further discussion tabled until the next board meeting.

**New Business:**

1. ***Strategic planning exercise:*** Board members participated in a strategic planning exercise and discussion led by Hopp that centered around current challenges and ideas for the future.

**Adjournment:** Meeting adjourned at 7:50 p.m.

VERONA PUBLIC LIBRARY  
DIRECTOR'S REPORT  
June 2019

***I. Collection Development***

The library purchased 10 copies of popular titles so far that will circulate to Verona patrons using our new OverDrive Advantage account. Emma is tracking how OverDrive Advantage purchases are impacting wait times.

Emma set up a trial with the video streaming service Hoopla. Emma is also reviewing Ingram, a library book and materials vendor, as a replacement for Baker & Taylor.

Marissa ran a report of juvenile ESPAÑOL items and Connie cleaned up the discrepancies in collection codes.

Due to very low circulation, the library cancelled the standing order for GoChip Beam video streaming devices.

Number of items added and deleted in May 2019:

<b>Item Type</b>	<b>Added</b>	<b>Deleted</b>
Books	788	664
Audio	53	6
Software	15	0
Video/DVD	30	2
Other (kits, etc.)	4	1
Magazines	143	43
<b>TOTAL</b>	<b>1033</b>	<b>716</b>
<b>YTD</b>	<b>5499</b>	<b>5043</b>

***II. Circulation***

Circulation is down slightly year-to-date at -1.87% compared to last year.

May 2019 Statistics

Total check-outs	55,425
May 2018 vs. May 2019	-3.34%
Check-ins	82,941
Library cards added	221
Holds placed	12,378

### **III. Reference**

#### **Statistics:**

Reference: 2,069 regular transactions, 225 directional  
Children's reference: 1573 regular transactions, 138 directional  
Proctoring: 7 exams proctored  
Outer Library Loans: 50 requests  
One-on-One Instruction: 66

#### **Social Media Engagement:**

Facebook: 2,742 followers, 56 posts/events  
Twitter: 1,696 followers, 56 tweets  
Instagram: 1,004 followers, 6 posts  
Events Newsletter A: 12,325 recipients  
Events Newsletter B: 12,314 recipients

### **IV. Personnel and Staff Development**

Library Assistant Sherry Golz-Waldhart retired on June 26 after 12 years with the library.

Miklaya Mrochek started work as part-time Library Assistant position on June 11.

Laurel Meuth has been promoted from Library Page to Library Assistant and will be starting in her new role on July 15.

Sarah DeFilippi began work as an intern Library Page through Feist until the first week of September.

UW graduate student Alee Hill completed her 120 hour reference practicum this month.

Mark and Tonja met with Sean at the Madison Public Library on June 14 to learn about their Digital Archiving Lab.

Mark attended a webinar titled *Great Expectations: Customer Service and the Future of Libraries*

Ronda held a circulation staff meeting on June 12 and topics covered included meeting room reservations procedures, what to do with damaged items, and an update on circulating iPad's.

Mary and Marissa attended CPR training given by Fitchrona EMS.

Mary and Dusty attended a Games in Libraries conference on May 31.

### **V. Equipment and Physical Facilities**

Theresa upgraded 8 hotspots in April, and has spent the last 2 months working out bugs in 3 of the new devices. Verizon has since had her reactivate the old devices for the 3 lines, and will refund the library for the time we weren't able to use the hotspots.

Emma worked with shelving vendor Axiom to get a quote for additional shelves for the adult fiction and teen sections for consideration in the 2020 budget. Most runs of shelving in adult fiction currently have four shelves but have room for five, adding these extra shelves would alleviate crowding in the large print, adult fiction, and teen collections and allow room for growth.

The reupholstery project has been completed and the refreshed furniture pieces look good. There are still eight arm chairs remaining in the center of the library with the original upholstery that we may want to consider getting new covers for in the next year or two.

#### **VI. Administration and Internal Operations**

Preliminary work has begun on the 2020 budget, first drafts of the operating budget are due to the Finance department on August 2. The minimum amount the City can fund the library to be exempt from the County Library tax will be released mid-August.

Green Team update: The Library Green Team has begun research on some projects including looking at a using a vendor to recycle books, encouraging biking to the library, environmental programming, waste reduction, and a water-bottle filling station.

#### **VII. Marketing and Public Relations**

Library event postings were sent to Madison.com, Isthmus, Verona Press, and Chamber of Commerce and promoted in the City e-newsletter. Event posters were delivered to area libraries and posted on bulletin boards at Verona City Hall, Verona Senior Center, and area businesses. Tonja created slides for the website, social media, TV, and self-check machines. Mark created social media posts for both Twitter and Facebook. There are currently 13,000+ recipients on the events newsletter email list.

The marketing committee discussed the PR for the *Immigrant Journeys* and *On the Trail of the Monarch Butterfly* traveling exhibitions.

#### **VIII. System and Interagency Cooperation**

Theresa and Emma participated in Bibliovation testing in May for the pending Bibliovation/ILS migration this fall. The migration will result in a new interface for the public library catalog and all the staff side modules and has been tentatively scheduled by South Central Library System for November 2019.

Library staff participated in the Verona Hometown Days parade on June 2 with the library book bike.

Acting as the VACC ambassador, Trudy attended the ribbon cutting for Rocket Bicycle studio/SBR Endurance/N+1 Coffee & Beer.

Christi began a two-year term as Treasurer of the Friends of the CCBC (Cooperative Children's Book Center) in Madison. Julie began her second year as Recording Secretary of that organization.

The library is working with the The Literacy Network to offer six weeks of free ESL classes to adult Spanish speakers. The classes are scheduled Mondays, June 24 – July 29, 6:00 – 8:00 p.m.

#### **IX. Fundraising**

To date the library has raised \$221,149 for the library endowment fund held at Madison Community Foundation. The 2019 endowment disbursement is being used to fund the exhibit *On the Trail of the Monarch Butterfly* and related programs.

#### **X. Events, Programs and Exhibits**

##### **Kid's Events and Programs:**

**1000 Books before Kindergarten**

20 kids signed up for the 1000 Books program in the past month, bringing the total number of registrants to 2053.

### **Summer Reading Program**

Summer Reading Program registration began on June 1, and as of the end of June approximately 2500 kids ages 0 – 11 have registered. This summer is on pace to exceed participation numbers compared to all previous years! 42 teen volunteers are assisting with coupon distribution.

### **Read to a Dog**

Saturday, May 25, 1:30 – 3 p.m.

Attendees: 2

### **Summer Reading Kick-off Party**

Saturday, June 15, 10 a.m. - noon

Activities at this all-ages event included a glow-in-the-dark dance party, virtual reality games, slushies, rocket ship bounce house, airbrush tattoos, scavenger hunt and crafts. We were especially pleased with the airbrush tattoo artists from Glitter to Gore of Mount Horeb.

Attendees: 450

### **Seize the Night: Becoming a Stargazer**

Monday, June 17, 6:30 – 7:30 p.m.

Participants learned how to become stargazers with local astronomer John Heasley

Attendees: 80

### **Read It & Eat Kids' Book Group: *Star Wars Jedi Academy Vol. 1* by Jeffrey Brown**

Wednesday, June 19, 2 – 3 p.m.

Kids discussed the book briefly, did Star Wars activities, and ate snacks inspired by the book. Ages 8 - 12.

Attendees: 18

### **Dinosaurs vs. the Asteroid**

Thursday, June 20, 1:30 p.m.

A giant, Mount Everest-sized rock from outer space slammed into the earth 66 million years ago. Primarily older kids learned from Colossal Fossils about this extinction event. There were many dinosaur fans in the audience eager to share their own knowledge.

Attendees: 123

### Ongoing Summer Reading Program Events

#### **Open Art Studio**

Mondays, 2 – 4 p.m.

Drop in and get creative with different art projects each week. Ages 2 – 10.

June 24 – Outer Space

Attendees: 170

#### **Out of this World**

Tuesdays, 2 – 3 p.m.

Have fun with STEAM activities about outer space! Ages 6 - 11.

June 18 - Binary star bracelets and Recycled rocket ships.

Attendees: 95

### **Minecraft Club**

Tuesdays, June 25, 2 – 3 p.m.

Build in Minecraft based on a new theme each session! Ages 6 - 11.

Attendees: 32

### **Tweens Craft Wednesdays**

Wednesdays, 2 – 3 p.m. Ages 8 - 11.

June 26 – Galaxy bottles

Attendees: 28

### **Family Movies**

June 21 – Ralph Breaks the Internet

Attendees: 65

### **Starlab Portable Planetarium**

Monday, July 1

1:30 - 2:45 p.m. Exploring the night sky (ages 7 - 9)

3:00 - 4:15 p.m. What's up in the sky? (ages 3 - 6)

5:30 - 6:45 p.m. Heroes in the sky (all ages)

7:00 - 8:15 p.m. Exploring the night sky (ages 10 - 13)

Total attendees: 157

### **Upcoming Kids' Events:**

#### **Escape Rooms- Galactic Space Race and Mission: Solar System**

Tuesday, July 9, 2 – 3:30 p.m.

Work with a team to win a space race and go on a mission through the solar system! Ages 8-11.

Registration required. Community Room.

#### **Read It & Eat Kids' Book Group: *Hidden Figures* by Margot Lee Shetterly**

Wednesday, July 10, 2 - 3 p.m.

Discuss, do activities, and eat snacks inspired by the book. Ages 9 - 12. Story Room.

#### **Mini Camp: Game Engineers**

Thursday AND Friday, July 11 and 12, 10 a.m. – 3 p.m.

Ages 8-11. Registration required. Community Room.

#### **Super Smash Bros. Ultimate Switch Tournament**

Monday, July 15, 1:30 – 4 p.m.

Brawl with friends and new rivals in this ultimate thirty-two person melee. Ages 8-18. Registration required. Community Room.

#### **Books in Space**

Thursday, July 18, 10:30 a.m. & 1:30 p.m.

Ventriloquism, comedy and science combine in this wacky show about books and outer space, presented by Chris McBrien. All ages.

### **Mini Camp: Dungeons & Dragons**

Thursday AND Friday, July 25 and 26, 10 a.m. – 3 p.m.

Ages 8-11. Registration required. Community Room.

## Ongoing Summer Events

### **Open Art Studio**

Mondays, 2 – 4 p.m.

Drop in and get creative with different art projects each week. Ages 2 – 10. Community Room.

### **Out of this World**

Tuesdays, 2 – 3 p.m.

Have fun with STEAM activities about outer space! Ages 6 - 11. Community Room.

### **Minecraft Club**

Tuesdays, June 25, 2 – 3 p.m.

Build in Minecraft based on a new theme each session! Ages 6 - 11. Community Room.

### **Tweens Craft Wednesdays**

Wednesdays, 2 – 3 p.m. Ages 8 - 11. Community Room. Registration required.

### **Family Movies**

Fridays at 1:30 p.m.

## Summer Story Times (June 17 – July 26)

### **Baby Story Time (ages 0-18 months)**

Fri 10:30 a.m.

### **Toddler Story Time (ages 1 & 2)**

Tues 9:30 a.m.

Wed 9:30 a.m.

Thurs 9:30 a.m.

### **Preschool Story Time (ages 3-5)**

Wed 10:30 a.m.

### **Everybody Story Time (ages 0-5)**

Mon 9:30 a.m. & 10:30 a.m.

Tues 10:30 a.m.

### **Sensory Friendly Story Time (ages 3-5)**

Fri 9:15 a.m.

Story times focus on creative expression, social and listening skills, foundations for reading and math, gross and fine motor practice, and more.



### **Teen Events:**

Thursday, 4:00 – 5:30 p.m.

June 6, Attendees: 9

June 20, Attendees: 5

Activities: watched Anime, played anime card games

### **Teen Gaming**

Thursday, 4:00 – 5:30 p.m.

May 30, Attendees: 12

June 27, Attendees: 10

Teens played board games and card games, played on laptops, competed in Nintendo Switch games, and played old-school games on a Super NES.

### **School Visits to Encourage Summer Reading**

Tuesday, June 4: SOMS, 300 students

Tuesday, June 5: BRMS, 450 students

### **Teen Dungeons & Dragons**

Thursday, June 13, 4:00 – 5:30 p.m.

Groups of teens played a cooperative adventure game.

Attendees: 6

### **Crafty Monday**

Monday, June 17, 3:00 – 8:00 p.m.

Teens created luminaries with tissue paper squares, clear glue, LED light strands, and glass containers.

Attendees: 60

### **CSI: Pikachu**

Wednesday, June 19, 3:30 – 5:00 p.m.

Teens traveled through stations (fingerprinting, microscopic evidence, potential weapon impressions, blood analysis, and chromatography) to investigate, hypothesize, and solve a fictional crime scene.

Attendees: 15

### **Nintendo Labo**

Tuesday, June 25, 10:30 – 12:00 p.m.

With the Nintendo switch, teens worked on building a working robot out of cardboard. Teens also explored circuitry with Makey Makey kits and made animated short films with Lego figurines.

Attendees: 7

### **Happy Paint-Along**

Wednesday, June 26, 4:00 – 5:30 p.m.

Teens followed along with a painting video and made their own finished version on canvas.

Attendees: 20

### **Crafty Monday**

Monday, July 1, 3:00 – 8:00 p.m.

Stop by Teen Central for DIY projects. Create throughout the week, as supplies last.

Attendees: 46

### **Quidditch**

Tuesday, July 2, 10:00 – 11:00 a.m.

Play muggle quidditch, weather permitting. No experience necessary.

Attendees: 8

### **Upcoming Teen Events:**

#### **Frosting for Teens**

Wednesday, July 3, 4:00 – 5:00 p.m.

Try your hand at piping frosting! Go beyond how-to videos and try it yourself!

#### **Crafty Monday**

Monday, July 8, 3:00 – 8:00 p.m.

Stop by Teen Central for DIY projects. Create throughout the week, as supplies last.

#### **Teen Escape Room: Marvel-ous Superheroes**

Wednesday, July 10, 3:30 – 5 p.m.

Solve puzzles, find clues, and crack locks to escape adventure games.

#### **Teen D&D or Tabletop Games**

Thursday, July 11, 4:00 – 5:30 p.m.

Fantasy and adventure await in 5th edition Dungeons & Dragons. All skill levels welcome! We'll also have a variety of tabletop games available.

#### **Super Smash Bros. Ultimate Switch Tournament**

Monday, July 15, 1:00 – 5:00 p.m.

Brawl with friends and new rivals in this ultimate thirty-two person melee.

### **Quidditch**

Tuesday, July 16, 10:00 – 11:00 a.m.

Play muggle quidditch, weather permitting. No experience necessary.

#### **Cosmic Bath Fizzes**

Wednesday, July 17, 4:00 – 5:00 p.m.

#### **Anime & Manga Club**

Thursday, July 18, 4:00 – 5:30 p.m.

Teens interested in Japanese animation and Manga meet to watch, play games, and eat!

#### **Crafty Monday**

Monday, July 22, 3:00 – 8:00 p.m.

Stop by Teen Central for DIY projects. Create throughout the week, as supplies last.

#### **Nintendo Labo**

Tuesday, July 23, 10:30 – 12:00 p.m.

Build and play with Nintendo Labo (cardboard Switch creations), Makey Makey and littleBits kits. Make short films with Lego Minifigs. and action figurines.

### **Teen Paper Lanterns**

Wednesday, July 24, 4:00 – 5:00 p.m.

Decorate a paper lantern!

### **Teen Gaming**

Thursday, July 25, 4:00 – 5:30 p.m.

Snack and play board games, face off on the Nintendo Switch or Wii, or bring your own device!

### **Adult Classes & Events:**

#### **Adult Summer Reading Program**

We've had two weeks of prize drawing so far, on June 17 we drew winners for \$50 gift certificates from Culver's & Miller & Sons with 198 total entries. On June 24, winners were chosen from 120 entries for \$50 gift certificate from Monks Bar & Grill & Tuvalu Coffeehouse.

#### **Japanese Bookmaking**

Monday, May 28, 6:30 – 8:00 p.m.

Learn a variety of traditional Japanese bookbinding techniques, also known as: Japanese Stab Binding. Popular in Japan since the 14th century, these simple hand-sewn and hand-made Fukuro Toji (pouch binding) books are assembled without glue. Participants will learn to make books using a basic 4-Hole binding, and a more decorative Tortoise Shell binding.

Attendees: 11

#### **Facebook App Introduction**

Tuesday, June 4, 6:00 – 8:00 p.m.

Join us as we walk through the basic features of the Facebook and Messenger apps, as well as, the updates to Facebook's security in light of recent news. Feel free to bring your own smart device to follow along, devices will not be provided.

Attendees: 7

#### **Hands-Only CPR Training**

Thursday, June 6, 6:30 – 8:30 p.m.

Andrew Jensen, Fitch-Rona EMS paramedics, taught hands-only CPR and how to use an automated external defibrillator. Class was full with 10 participants and a wait list of five.

Attendees: 6

#### **Senior Case Management Outreach**

Monday, June 10, Drop in between 1:00 – 2:00 p.m.

Julie Larson, a case manager, from the Verona Senior Center, answered questions and provided resources. Outreach for July and August has been cancelled due to staff shortages at the Senior Center.

Attendees: 1

#### **Traveling to Eat - Uncommon Herbs, Spices, and Other Edibles Around the World.**

Monday, June 10, 6:30 - 7:30pm.

Joan Peterson, publisher of the *Eat Smart Culinary Travel Guides* for travelers and cookbook lovers, discussed uncommon foods that are used in cooking from around the world. A dessert using pandan leaves from Southeast-Asia was available for tasting.

Attendees: 29

### **Memory Screening**

Tuesday, June 11, 11:00 – 2:00 p.m.

Joy Schmidt from the Aging & Disability Resource Center provided free 20-minute, confidential screenings. She also shared information about memory, memory clinics, brain health, and local resources.  
Attendees: 5

### **Ukulele Sing-Along**

Tuesday, June 11, 6:30 – 7:30 p.m.

Performers from the Madison Area Ukulele Initiative performed familiar songs for all ages and invited the audience to sing-along, using the lyric sheets provided. At the end of the performance, I announced that the library had ukuleles available for checkout. There was a moment of surprise from the audience. Several ukuleles were checked out that evening.

Attendees: 62

### **Appy Hour – Reading Apps**

Wednesday, June 12, 6:30 – 8:00 p.m.

Join us every second Wednesday of the month to learn about useful, fun, and free applications you can download to your smart device. Each meeting will focus on apps related to a particular topic. After that there will be time to ask general questions and learn more about how to use your smart phone or tablet.

Attendees: 7

### **Twitter App Introduction**

Tuesday, Jun 18 6:00 - 8:00 p.m.

More and more people are using social media sites as a primary means of communication and gathering news. Join us as we walk through the basic features of the Twitter app. Feel free to bring your own smart device to follow along, devices will not be provided.

Attendees: 7

### **Emerging Refugee Crisis: How Will Wisconsinites Respond?**

Thursday, June 20, 6:30 – 7:30 p.m.

Dr. Khalil “Haji” Dokhanchi discussed recent migration patterns, how they have shaped the current refugee crisis in Europe. He presented factual information based on research. He engaged the audience and many questions were asked. This event was made possible by the Wisconsin Humanities Council’s Working Lives Project.

Attendees: 13

### **NERF or Nothing**

Friday, June 21, 6:30-9:00 p.m.

Join us for an indoors, after hours program for adults to play fast-paced, team building games featuring NERF blasters.

Attendees: 19

### **English Classes for Adults**

Monday, June 24, 6:00 – 8:00 p.m. (class will run weekly on Monday for 6 weeks)

We collaborated with Literacy Network to make English classes available. We hired two childcare providers and provided free childcare to one school age child. Literacy Network informed us that the attendance we had is considerably higher than numbers they have seen at other sites recently.

Attendees: 10, 8

### **Bottle Cap Magnets**

Monday, June 24, 6:30 – 8:00 p.m.

Participants created stylish and functional homespun bottle cap magnet. Attendees were encouraged to bring tiny illustrations, photos, or other graphics to personalize your crafty keepsake. This class was taught by Mark Cullen, Reference Librarian.

Attendees: 14

### **What Everyone Should Know About Adoption**

Tuesday, June 25, 7:00 – 8:00 p.m.

Emily Hoxie and Claire O’Dea, adoption counselors at Adoption Choice, Inc., presented an interactive discussion about adoption. Topics included adoption language and appropriate terms, types of adoption, adoptive parents, birth parents, what is a home study and Wisconsin adoption laws

Attendees: 10

### **Cork ‘n Bottle String Band: A Madison Bluegrass Tradition**

Wednesday, June 26, 6:30 – 7:30 p.m.

Madison’s own Cork ‘N Bottle String band brought songs and stories of bluegrass alive. This program was made possible with support from the Beyond the Page. Some comments from attendees, “Loved the history behind bluegrass” “Please continue presenting music bands!” “These guys are awesome!”

Attendees: 55

### **Rendever Virtual Reality Tour: Museums of the World**

Monday, July 1, 10:00 – 10:30 a.m.

Computer technology can create the simulated environment of your dreams. Alasa Wiest, program manager at the Verona Senior Center, will guide you through an immersive 360-degree virtual reality experience. Registration required. Limited to six participants.

Attendees: 5

### ***Los Lecheros – Immigrants in Wisconsin’s Dairy Industry - Film Screening and Discussion***

Tuesday, July 2, 6:30 – 7:30 p.m.

*Los Lecheros* is a documentary that explores the tensions over immigration that have risen since 2016. It chronicles the impact on the livelihood and lives of undocumented dairy workers and dairy farmers in Wisconsin. Dee Hall, managing editor of the Wisconsin Center for Investigative Journalism, will lead a discussion following the film screening. This event is brought to you by the Wisconsin Humanities Council’s Working Lives Project.

Attendees: 22

### **Free Blood Pressure, Blood Sugar, and Fall-Prevention Screenings**

Wednesday, July 3, Drop in between 10:00 – 11:00 a.m.

Fitch-Rona EMS did blood pressure and blood sugar checks and Capitol Physical Therapy provided fall-prevention screenings.

Attendees: 3

### **Upcoming Adult Classes and Events:**

#### **Adult Summer Reading Program**

June 10 – July 20

Summer reading is for adults, too! Every time you read or listen to a book between June 10 and July 20, drop off an entry form at the Verona Public Library for your chance to win a \$50 gift certificate from an area business. Drawings will be held each week after closing on Saturday. We'll notify winners the following week. You must enter each week to be eligible for that week's prizes. Win a gift certificate from: Avanti's Italian Restaurant – Culver's – The Draft House – Hop Haus Brewing Company – It's Time Grill & Pub – Miller & Sons Supermarket – Monk's Bar & Grill – Purple Goose – Sugar River Pizza – Tuvalu Coffeehouse – Verona Hometown Pharmacy.

### **Stop the Bleed Training**

Thursday, July 11, 7:00 – 8:00 p.m.

Stop the Bleed class is designed for individuals with little or no medical training who may be called upon as immediate responders. Fitch-Rona EMS will teach you how to provide initial care and bleeding control to a victim of traumatic injury prior to the arrival of skilled help or in an austere environment. Registration required. Class size limited to 10 participants.

### **Giant Steps**

Monday, July 15, 7:00 – 8:00 p.m.

2019 is the 50<sup>th</sup> anniversary of the first moon landing. John Heasley, astronomy educator with Driftless Stargazing LLC, will discuss the story and discoveries of humans' first journey to the moon.

### **Almost In Time Dixieland Jazz Band**

Tuesday, July 16, 6:30 – 8 p.m.

Enjoy an evening of New Orleans-style jazz with this lively musical group.

### **Career Change 101**

Friday, July 19, 2:00 – 4:00 p.m.

Thinking about a career change but overwhelmed by all the information out there? Not sure how to get started? Then this free workshop is for you! Career Change 101 gives you a jump-start by helping you identify reliable resources and learn how to use them. Learn more or register: 608-263-6960 or [access.wisc.edu](http://access.wisc.edu)

### **NERF or Nothing**

Friday, July 19, 6:30-8:00 p.m.

Join us for an indoors, after hours program for adults to play fast-paced, team building games featuring NERF blasters. Please bring your own blaster. Equipment to borrow will be limited. Extra darts will be provided.

### **Books 'n Booze @ Sugar River Pizza Company**

Thursday, July 25, 6:00-7:00 p.m.

*Girl Waits with Gun* by Amy Stewart

### **Hephaestus: The Myth and the Musical**

Tuesday, July 30, 6:30 – 7:30 p.m.

Get a behind the scenes look at the creation of Hephaestus, a brand new musical from Madison native Nathan Fosbinder. Madison Theatre of Madison will present scenes and songs from the production interspersed with Greek mythology background and analysis. UW-Madison professor William Brockliss will lead a talk back. This program is made possible with support from the Beyond the Page, National Endowment for the Humanities, and Madison Community Foundation.

### **Mind and Meditation**

Wednesday, July 31, 6:30 – 7:30 p.m.

Join Prajka Date, a certified yoga teacher, and explore how you can move ahead in life with less stress and more joy. This class includes light to moderate yoga and breathing exercise followed by a guided meditation. Come ready to leave the class rejuvenated. Participants should wear comfortable clothing and bring a yoga mat or towel. Registration required. Limited to 25 participants.

### **Render Virtual Reality Tour: The White House**

Monday, August 5, 10:00 – 10:30 a.m.

If you can't get to Washington D.C., you can take a virtual tour of the White House with President Barack Obama. Your tour will end with a White House holiday celebration.

Computer technology can create the simulated environment of your dreams. Alasa Wiest, program manager at the Verona Senior Center, will guide you through an immersive 360-degree virtual reality experience. Registration required. Limited to six participants.

### **Shakespeare's Scenes & Sonnets**

Monday, August 5, 6:30 – 7:30 p.m.

The student-run Fair Verona Area Shakespeare Company will perform scenes and sonnets by the Bard.

### **Biking to Bucky on Parade**

Wednesday, August 7, 6:30 – 7:30 p.m.

Take a virtual bike ride with Dave Mossner to see all 85 life-size Bucky Badger statues that were on Parade around Madison last summer! You'll also learn some fun facts about Bucky Badger, including how the beloved mascot got his start and why he wears contact lenses. All ages welcome for this virtual adventure - no bicycle needed! Presented in partnership with Oakwood Village.

### **Exhibits:**

#### ***Immigrant Journeys from South of the Border ¡Mi Travesía hasta Wisconsin! Traveling Exhibition***

June 17 – July 6, 2019

*Immigrant Journeys* introduces us to eight people who are living in Wisconsin. Their stories begin south of the U.S. border. Why did they come here? What keeps them here? Who do they miss, how do they get by, and what make it work it?

#### ***On the Trail of the Monarch Butterfly Traveling Exhibition***

August 19 – September 29, 2019

Through microphotographic images and spectacular aerial photographs, follow the monarch's amazing journey from Montreal, Canada, to the mountains of central Mexico. You will learn about butterfly habitat conservation and the extreme challenges faced by monarch butterflies during their annual migration.

#### ***Alexander Hamilton Traveling Exhibition***

October 22 – November 19, 2019

This exhibition examines Hamilton's central role during the Revolutionary War and Founding period in creating the economic, constitutional, social, journalistic, political, and foreign policy templates for modern America.

### ***Immigration: An American Story* Traveling Exhibition**

February 13 – March 12, 2020

This exhibition presents documents, maps, and images to tell select stories of those who came to America, some by coercion and others by choice in search of a better future for themselves and later generations.

### ***XI. Outreach***

#### **Outreach story times:**

Total daycare story time presentations: 18

Total Sensory Friendly story times: 4

#### **Hometown Days Parade**

Sunday, June 2, 11:30 a.m. – 12:30 p.m.

Library staff rode bikes and the book bike in the annual Hometown Days Parade in Verona.

#### **Pete the Cat Story Time at Willow Pointe**

Thursday, June 6, 10:30 – 11:00 a.m.

An intergenerational story time open to the public at Willow Pointe Assisted Living. The kids and residents enjoyed stories and songs about Pete the Cat.

Attendees: 33

#### **Library Tour for Tanya's Big House**

Monday, June 10, 10:00 – 11:00 a.m.

Tanya's 4K class walked over for a story time and library tour.

Attendees: 18

#### **Nakoma Heights Apartments Summer Reading Club**

Tuesdays, June 11, 18, and 25, 3:00 – 4:00 p.m.

After a Pokémon-themed kickoff on June 11, Marissa has been bringing books for checkout, crafts, and summer reading signups and prizes to this apartment complex. 11 new library cards have been made.

Glacier Edge Elementary teachers bring math and literacy games and snacks for the kids.

Attendees: 60, 26, 36

#### **Senior Center Book Group**

Wednesday, June 12, 12:30 – 1:30 p.m.

The group discussed *The Immortal Life of Henrietta Lacks* by Rebecca Skloot.

Attendees: 7

#### **Four Winds Book Group**

Monday, June 17, 2:00 – 3:00 p.m.

The residents discussed *The Magic Strings of Frankie Presto* by Mitch Albom.

Attendees: 5

#### **Prairie Oaks Book Group**

Tuesday, June 18, 1:00 – 2:00 p.m.

The group read *I Still Dream About You* by Fannie Flagg.

Attendees: 4



### **Treehouse Lunch Bunch**

Thursday, June 20, 12:00 – 1:00 p.m.

Books and activities for school agers at the new Treehouse Programs.

Attendees: 8

### **Badger Prairie Needs Network, Kids' Room**

Thursdays, May 30 and June 6, 13, and 20, 2:30 – 4:00 p.m.

Crafts and stories at the Kids' Room at BPNN.

Attendees: 1, 4, 4, 6

### **Primrose Weather Field Trip**

Friday, June 28, 10:30 – 11:30 a.m.

Kids from the Primrose School visited to look at books about weather and learned how to use LINKcat.

Attendees: 12

### **Book Bike Events**

Verona Youth Bike Safety Event, June 8, 10:00 a.m. – 12:00 p.m. Attendees: 37

Music on Main, June 14, 5:00 – 7:00 p.m. Attendees: 26

Park Program at Veteran's Park, June 26, 11:30 a.m. – 12:30 p.m. Attendees: 15

Tanya's Big House, June 26, 4:00 – 5:30 p.m. Attendees: 51

### **Upcoming Outreach Events**

#### **Nakoma Heights Apartments Summer Reading Club**

Tuesdays, July 2, 9, 16, 23, and 30, 3:00 – 4:00 p.m.

Books, crafts, summer reading prizes for the kids who live near the Nakoma Heights Apartments.

#### **Senior Center Book Group**

Wednesday, July 10, 12:30 – 1:30 p.m.

The group will be reading *A Spool of Blue Thread* by Anne Tyler.

#### **Four Winds Book Group**

Monday, July 15, 2:00 – 3:00 p.m.

The residents will discuss *All Creatures Great and Small* by James Herriot.

#### **Prairie Oaks Book Group**

Tuesday, July 16, 1:00 – 2:00 p.m.

The group will be reading *Good Luck with That* by Kristan Higgins.

#### **Upcoming Book Bike Events**

July 10, Tollefson Park

July 17, Once Upon a Time

July 12, Music on Main

July 24, Harriet Park

July 16, Farmers Market

July 26, Music on Main

#### **Badger Prairie Needs Network, Kids' Room**

Thursdays, 2:30 – 4:00 p.m.

#### **Sensory Friendly Story Time**

Fridays, 9:15 a.m.

## Memorandum

To: The Verona Public Library Board of Trustees

From: Stacey Burkart, Verona Public Library Director

Date: July 5, 2019

Subject: Appeal of four month exclusion of Robyn Boeck

Library Patron Robyn Boeck sent a letter to me indicating her plan to attend the library board meeting on July 10 to discuss concerns about her 4 month ban from the library which expires on August 19.

The library has a several incident reports beginning in September 2018 documenting Ms. Boeck's violations of the Verona Public Library Behavior Policy, section B(1). A copy of the policy is attached. Per the policy, library patrons have a period of 30 days to appeal the decision of the library director to the library board. Ms. Boeck has indicated to me that she has problems using phone and email so in light of her communication issues, I recommend hearing her appeal although the 30 days has already elapsed.

Also attached is the letter sent to Ms. Boeck on April 22 regarding her behavior in the library on April 19 that resulted in her being excluded from the library premises for a period of four months.

# Verona Public Library Public Behavior Policy

- I Purpose of Policy
- II Definitions and Scope
- III Behavior Rules
- IV Additional Rules

## **I. Purpose of Policy**

Pursuant to Section 43.52(2) of the Wisconsin Statutes, the Verona Public Library Board of Trustees adopts this Verona Public Library Behavior Policy in order to regulate the use of the library. The purpose of the Policy is to protect the rights and safety of library patrons and staff members; to preserve and protect the library's materials, facilities, and property; and to maintain order in the library to render its use most beneficial to the greatest number.

## **II. Definitions and Scope**

(A) These behavior rules shall apply to interior, exterior, and all grounds controlled and operated by the Verona Public Library (hereafter referred to as “Premises”) and to all persons entering in or on the Premises.

(B) Listed below are the library’s behavior rules. Persons violating these rules may be asked to leave the Premises and be excluded from using the library for up to one week by any library staff member. Such exclusions will be forwarded to the Library Director for review. Adjustment of the exclusion or further exclusion from using the library for a period of time within the guidelines below will be made by the official ruling of the Library Director. Official written notice of an exclusion from using the library will be sent to the last known address of the violator when possible.

(C) Patrons may appeal the decision of the Library Director to the Verona Public Library Board of Trustees. An appeal must be made in writing and delivered to the Library Director within 30 days of issuance. Upon receipt of the written appeal, discussion of the appeal will be scheduled on the agenda of the next regularly scheduled meeting of the Library Board of Trustees. Its decision will be final.

(D) Persons on library Premises during a period of exclusion will be criminally trespassing, and law enforcement will be notified. An exception will be made for an excluded person to attend the Library Board of Trustees meeting in which his or her appeal is being discussed.

## **III. Behavior Rules**

(A) Any person who violates the rules in this section will be excluded from using the library for up to three (3) years without first being given a warning. The incident will be reported to the appropriate law enforcement agency.

1. Committing or attempting to commit any activity that would constitute a violation of any federal, state, or local criminal statute or ordinance. This includes theft of library items.
2. Directing a specific threat of physical harm against an individual, group of individuals, or property.
3. Engaging in sexual conduct, as defined under Section 944.21(2)(e) of the Wisconsin State Statutes, or engaging in sexual contact, as defined under Section 939.22(34) of the Wisconsin Statutes. This includes, but is not limited to, the physical manipulation or touching of a person's sex organs through a person's clothing in an act of apparent sexual stimulation or gratification.
4. Being under the influence of any controlled substance or intoxicating liquor. Controlled substance is defined under Section 961.01(4) of the Wisconsin State Statutes.
5. Possessing, selling, distributing, or consuming any alcoholic beverage, except as allowed at a library-approved event.

(B) Any person who violates the rules in this section may be given up to one (1) warning at the discretion of library staff. Then the person will be asked to leave the Premises and be excluded from using the library for at least that day and up to one (1) week by any library staff member and possibly up to one (1) year upon official ruling of the Library Director.

1. Engaging in conduct that disrupts or interferes with the normal operation of the library or disturbs library staff or patrons, including but not limited to conduct that involves the use of abusive or threatening language or gestures; conduct that creates unreasonable noise; conduct that consists of loud or boisterous physical behavior or talking; or behavior that a reasonable person would find to be disruptive, harassing, or threatening in nature, including stalking, prolonged staring, or following another with the intent to annoy.
2. Using library materials, equipment, furniture, fixtures, or building and grounds in a manner inconsistent with the customary use thereof; or in a destructive, abusive, or potentially damaging manner; or in a manner likely to cause personal injury to the actor or others. This includes running in the library.
3. Disobeying the reasonable direction of a library staff member.
4. Only the Verona Public Library or the Friends of the Library, with approval of the Verona Public Library, may solicit, petition, or distribute written materials on the Premises. All forms of solicitation, petitioning, distribution of materials, canvassing or similar activities for any purpose is prohibited on the Premises. Notwithstanding the preceding sentences, because the Verona Public Library is part of the non-partisan political fabric of the community, citizens seeking nomination for public office as outlined in Chapter 8 of the Wisconsin Statutes may solicit signatures outside of the library facility so long as the solicitation does not unreasonably interfere with or impede access to the library facility or the library parking lot. The citizen seeking nomination for public office is prohibited from distributing materials relating to his or her political views, party, or platform on the Premises.
5. Leaving personal belongings unattended or placing oneself, personal belongings, or objects, including but not limited to bicycles, skateboards, or backpacks on or against

the building, furniture, equipment, or fixtures in a manner that interferes with library staff or patron use of the library facility.

6. Operating roller skates, inline skates, skateboards, or other similar devices in the library building.
7. Parking vehicles on library Premises for purposes other than library use. Vehicles parked in violation of this rule may be towed at the owner's expense.
8. Smoking or other use of tobacco on library Premises.
9. Consuming food or drink that creates a nuisance because of odor, garbage, or spills. Non-alcoholic beverages in closed containers and small amounts of snack foods are allowed. No food or drink of any kind is allowed inside the Computer Lab.
10. Bringing animals inside the library building (with the exception of service animals, see Sec. III. (D) 3.), except as allowed at a library-approved event, or leaving an animal tethered and unattended on the library Premises are in violation of City of Verona Ordinance 7-1-10. Additionally, the police will be called if an animal is left in a vehicle on a hot day. The responding police officer will determine whether City of Verona Ordinance 7-1-16(a) has been violated.
11. Violating the library's *Public Computer Use Policy* which is posted in the Computer Lab and on the library website.
12. Bringing firearms and weapons as stipulated in the City of Verona Code of Ordinances Sec. 11-2-2 or facsimiles thereof, on to the library Premises, except as allowed at a library-approved event, is prohibited.

(C) Any person who violates the rules in this section may be given up to two (2) warnings at the discretion of library staff. Then the person will be asked to leave the Premises and be excluded from using the library for at least that day and up to one (1) week by any library staff member and possibly up to six (6) months upon official ruling of the Library Director.

1. Entering staff workspace without approval of a member of the library staff.
2. Loitering or sleeping in or on the library Premises, except as allowed at a library-approved event such as a library sleepover.
3. Improperly using library restrooms, including but not limited to bathing, shaving, washing hair, and changing clothes.
4. Using personal electronic equipment in a manner or volume that disturbs others, including but not limited to mobile phones, smart phones, laptops, and head phones.
5. Leaving one or more children under the age of 8, who reasonably appear to be unsupervised or unattended, anywhere in or on the library Premises (see the Child Safety Policy for more detail). Additionally, the library recognizes that parenting is challenging. However, parenting that is disruptive or may reasonably be construed as abuse will not be tolerated. Law enforcement will be notified if abuse is suspected.
6. Inappropriate displays of public affection.

(D) Any person who violates rules in this section will be excluded from the Premises until the problem is corrected.

1. Entering the library building with bare feet or bare chest.
2. Disturbing others because of offensive body odor or perfume.

3. Improper handling or behavior of a service animal. Service animals must be trained to provide a specific service for the handler of the animal. A service animal must be tethered and controlled by the handler. If a service animal barks, lunges, misbehaves, urinates, or defecates in the library, library staff can ask that the animal be removed from the building. Library staff may not ask about the disability of the person with the animal. Instead they should ask:
  - a. Is that a service animal?
  - b. What specific services, tasks, or work has the animal been trained to perform for you?

Unless the animal has been trained to do a specific task, service, or work for the handler, library staff can ask that the animal be removed from the building. Training for a specific task, job, or service is the key component to the distinction of a service animal. The mere presence or existence of the animal as a crime deterrent and/or the provision of emotional support, well-being, comfort, or companionship does not constitute training for work or tasks under the Americans with Disabilities Act.

**Note: If it is determined that a service animal be removed from the building, the individual with a disability who uses the service animal should be given the option of continuing to enjoy the library without having the service animal on the Premises.**

#### **IV. Additional Rules**

(A) Requests for staff to share their knowledge of a patron being in the building will be denied. If possible, library staff will take down the requestor's name and phone number and pass that information on to the patron. The patron can then call that person back if he or she wishes.

(B) Paging patrons will not be done except in extreme emergency.

This policy replaces any previous policy regarding behavior in the library.  
Adopted December 1, 2010.  
Revised November 2, 2011.  
Reviewed March 7, 2012.  
Revised March 6, 2013.  
Revised March 5, 2014.



April 22, 2019

Dear Robyn Boeck,

On April 19, 2019 library staff received a complaint from a library patron that you were being verbally abusive. When I asked you to leave the library for the day, you became verbally abusive to me and also to another library patron who was trying to make a study room reservation at the front desk.

The library has four other documented complaints in the past year where you were verbally abusive to library staff or members of the public who were using the library. On December 28, 2018, after an incident in which you yelled at a woman with a young child, you were given a verbal warning and advised that you needed to follow the rules of the library Public Behavior Policy in order to be allowed to continue using the library.

Conduct that disrupts the normal operation of the library or disturbs library staff or patrons, including conduct that involves the use of abusive or threatening language or gestures, violates section B(1) of the library Public Behavior Policy.

This letter confirms you are excluded from the premises of the Verona Public Library for a period of four months. You may return to the library starting on August 19, 2019. A copy of the library's Public Behavior Policy is included with this letter. The areas of the policies that you violated are highlighted.

If you have questions about our policies, expected library behavior, or the contents of this letter, please contact me.

Sincerely,

Stacey Burkart  
Library Director