

AGENDA

**Library Board of Trustees-Verona Public Library
500 Silent Street Verona, WI 53593
608-845-7180**

**Wednesday, December 4, 2024 at 6:30 p.m.
Library Conference Room**

Call to order

- Approval of the Regular Meeting Minutes of 11/13/24
- Review and approval of the November 2024 invoices
- Public Comments
- City Council Liaison's report
- Library Director's report
- Old Business
 1. Discussion of library strategic planning
- New Business
 1. Discussion of library by-laws
 2. Discussion and possible action regarding the Public Computer and Electronic Device Use policy
 3. Discussion and possible action regarding the Dane County Library System Agreement for Extension of Library Service

VPL Board Meeting Minutes

Library Board of Trustees-Verona Public Library

500 Silent Street Verona, WI 53593

Wednesday, November 13, 2024, 6:30 p.m.

Present: Burkart, Conwell, Frey, Fuller, Hopp, Jones, Spencer,

Absent: Braithwaite

Guest: Maureen Hilquist

Call to order: Hopp called the meeting to order at 6:30 p.m.

Approval of Minutes: A motion was made by Spencer, seconded by Fuller, to approve the Regular Meeting Minutes of 10/2/2024. Motion carried. Jones motioned, seconded by Conwell, to approve the October 2024 invoices. Motion carried.

Public Comments: None

City Council Liaison Report:

None

Library Director's Report:

New sorter to be installed beginning Nov. 18. Updated criteria for counting reference questions.

Old Business:

1. Discussion of library strategic planning. SCLS currently compiling data.

New Business:

1. Discussion and possible action regarding the 2025 endowment disbursement. Maureen presented ideas for Artist-in-Residence and Community Reads programs. Frey moved, Conwell seconded to use disbursement of approx \$16,000 for these programs. Motion approved
2. Discussion and possible action regarding 2025 Hours of Operation and Planned Closures. Moved Conwell, seconded Spencer, motion approved as presented
3. Discussion and possible action regarding the Collection Management policy. Motion by Jones, seconded by Fuller, and approved for amended policy.

Adjournment: A motion was made by Spencer, seconded by Conwell to adjourn. Motion carried. The meeting was adjourned at 7:48 pm. The next meeting will be held on December 4, 2024, at 6:30pm.

Jones next for minutes.

Director's Report

Verona Public Library

November 2024

Circulation

Items Circulated	2024	2023	2022	2021	2020
January	48,218	47,722	46,024	29,669	49,255
February	47,599	46,003	42,218	28,925	46,500
March	50,433	52,026	49,314	36,647	29,964
April	45,552	46,674	47,514	31,448	2,021
May	43,352	44,226	42,775	32,633	8,861
June	57,330	59,454	52,827	52,142	18,507
July	60,127	58,102	52,448	52,220	29,609
August	55,179	58,081	55,184	51,007	31,025
September	46,523	45,429	45,066	42,894	31,115
October	47,097	47,785	42,440	43,527	34,075
November		44,975	43,939	43,507	28,171
December		43,655	42,000	39,089	28,194
Total	501,410	594,132	561,749	483,708	337,297

New Library Cards	2024	2023	2022	2021	2020
January	171	188	119	27	184
February	176	137	149	36	161
March	189	176	155	24	74
April	150	152	129	36	9
May	124	142	140	71	18
June	262	290	344	179	33
July	217	218	239	160	58
August	195	212	206	129	57
September	136	141	141	105	51
October	187	170	150	99	50
November		119	144	64	18
December		128	122	87	31
Total	1,807	1,423	2,038	1,017	744

Holds	2024	2023	2022	2021	2020
January	15,085	14,929	15,139	18,260	14,651
February	13,421	13,005	11,617	17,130	12,246
March	13,282	13,586	12,878	18,193	7,277
April	12,906	12,658	12,098	15,698	5,645
May	12,364	13,483	11,820	14,236	10,869
June	13,958	13,854	11,984	13,328	13,616
July	14,280	14,445	11,735	11,621	15,910
August	12,759	13,607	13,389	13,510	15,672
September	13,527	13,587	12,506	13,252	16,166
October	12,639	12,645	11,924	13,304	16,502
November		12,971	12,888	12,679	16,108
December		11,054	10,313	11,069	14,567
Total	134,221	119,516	148,291	172,280	159,229

Reference

Reference Statistics, October 2024

Computer Lab Use: 870

Test Proctoring: 3 exams

Outer Library Loans: 43 requests

Personal Archiving Lab Sessions: 6

Library Visits	2024	2023	2022	2021	2020
January	16,183	16,114	10,780	0	18,887
February	18,492	15,945	11,193	0	18,969
March	19,457	18,160	13,628	0	0
April	17,727	18,062	16,488	2,889	0
May	17,169	16,049	12,366	5,015	0
June	23,528	22,204	16,624	11,757	2,850
July	23,261	20,232	17,057	13,407	6,765
August	22,187	22,619	18,830	13,267	0
September	17,053	14,958	13,890	10,746	0
October	19,832	17,011	14,009	10,346	0
November		16,152	15,729	9,371	0
December		16,190	13,552	10,562	0
Total	197,889	213,696	174,146	87,360	47,471

Reference questions	2024	2023	2022	2021	2020
January	1,929	1,640	1,061	821	3,152
February	2,161	1,638	1,653	924	1,632
March	1,989	1,830	1,758	1,347	1,974
April	2,004	1,896	1,226	948	24
May	1,995	2,031	1,117	1,085	116
June	2,638	2,487	2,183	2,200	846
July	2,144	2,058	1,691	2,365	2,431
August	2,242	2,331	2,075	1,847	2,039
September	1,490	1,837	1,341	1,543	2,521
October	1577	1,840	1,566	581	2,045
November		1,836	1,628	458	1,060
December		1,835	1,356	721	1,092
TOTAL	20,396	23,259	18,655	14,840	18,932

Meeting Room Use	2024	2023	2022	2021	2020
January	560	474	164	-	616
February	674	487	206	-	565
March	575	524	272	-	286
April	569	506	305	-	-
May	551	509	328	-	-
June	519	422	314	-	-
July	490	423	316	-	-
August	499	538	411	-	-
September	521	172	327	-	-
October	676	512	398	-	-
November		528	453	-	-
December		495	396	-	-
TOTAL	5,716	5,590	5,912	2,021	3,487

Collection Management

Number of items added and deleted in October 2024:

Item Type	Added	Deleted
Books	924	863
Audio	48	6
Software	2	1
Video/DVD	31	54
Other (kits, etc.)	6	0
Magazines	140	4
TOTAL	1,151	928
YTD	10,366	11,907

Personnel and Staff Development

Library managers are in the process of annual goal setting and performance evaluations with their direct reports.

Izzy Marini has resigned her Reference Assistant position and her last day will be December 5.

The half-day library staff in-service was held at the new South Central Library System Headquarters in Madison on November 1. Our visit included a training on intellectual freedom and first amendment challenges and a tour of the delivery facility.

Jenny, Izzy, and Mark attended all or part of the WLA Annual Convention in Green Bay.

Stacey and Tonja attended Ryan Dowd's interview with Esme Weijuan Wang about her experiences living with schizophrenia on November 14.

Leah attended the annual Youth Services Workshop hosted by the South Central Library System. The day featured Arts for All Wisconsin, a Madison-based statewide non-profit that focuses on making arts accessible to people seeking equality, respect, and justice. While crafting, attendees learned about adaptive tools for both physical and neurological differences, as well as how to use storytelling to access old memories and make new ones at the same time.

Julie, Marissa and Vikki met to discuss Vikki's transition to doing programming independently next year. She will shadow Marissa during some day care story times and after school programming in December.

Jess attended a webinar called *Improving Literacy: Understanding Dyslexia and Reading Instruction*.

Equipment and Physical Facilities

Stacey, Ronda, and Theresa worked with SCLS and Lyngsoe on the new sorter installation which was completed November 22.

Administration and Internal Operations

Stacey and the management team reviewed the Public Computer and Electronic Device policy and have suggested changes for board review.

Stacey met with SCLS consultant Shawn Brommer to discuss progress on the library strategic plan.

Marketing and Public Relations

This month Abby created 53 event graphics (website, Facebook, TV) with accompanying bookmarks, flyers, and signs.

Featured Statistics shared on social media and website: "Our Meeting and Study rooms have been booked 5,040 times so far this year. Looking for a quiet place to work or study? Did you know you can reserve one of the library's rooms from home?"

November events e-newsletter spotlight: The Betty J. Karweick Virtual Author Talk Series

Izzy added a display for Native American Heritage Month featuring Native authors and curated bookmarks with more book suggestions. Izzy also added displays focusing on Practicing Self Care and another on Mindfulness. Circulation staff created a display featuring fall cookbooks.

The “Let’s Hike Verona” program ended with 134 submissions, 51 participants and 1474 miles hiked.

Library System and Interagency Cooperation

Ronda attended the SCLS Circulation Services Subcommittee meeting on November 12.

Theresa attended the virtual Collection Maintenance Subcommittee meeting on November 13.

Theresa attended the ILS Evaluation Serials Workgroup meeting on Wednesday, November 13.

Tonja met with Bex Fabrizio from the Literacy Network on October 28 to get a fall mid-term update and the 2025 class schedule.

Tonja attended the ILS Discovery Layer Evaluation Work Group via Zoom on November 14.

Tonja attended the SW Regional Equity Team meeting via Zoom on November 19.

Leah collaborated with the school librarian at Badger Ridge Middle School to host lunch programming.

Fundraising

The end-of-year library endowment giving letter will be mailed out to past donors in the beginning of December. The opportunity of donate to the endowment will also be featured on the website and our social media accounts.

Stacey and Abby are in the process of evaluating donor management software products.

Exhibits

Pressed Flower Art Exhibition by Simona Aizicovici

November 1 – November 30

Come and be dazzled by returning Artist Simona Aizicovici's art, which will be on display in the library's main area during the month of November. Instead of more traditional painting mediums, Ms. Aizicovici uses things found in the natural world, including pressed flowers, grasses, leaves, bark and even fruit and vegetable peels to create stunning works. There will be an opportunity to meet this talented artist on Saturday, November 16 and find out more about her process.

Library Events and Programs

Kids’ Events

1000 Books before Kindergarten

10 kids were registered this month, bringing the total number of registrants to 2720.

Read to a Dog

Friday, November 1, 4:00 - 5:30 pm and Saturday, November 2, 1:30 – 3:00 pm

Ages 5 and up. Grab your favorite book and read to a furry friend.

Attendees: 12, 11

Pop-Up Vote Display

November 5:00 - 6:00pm

Jess designed a fun display where kids could vote for whether the library should do a display about penguins or dinosaurs, and included some information about each of the choices. Penguins won, and we featured penguin books and facts on display for two weeks.

Attendees: 60

Minecraft Club

Thursday, November 7, 4:00 - 5:00 pm

Ages 6 - 11. Have fun playing Minecraft and interacting with peers. Build in Minecraft based on a new challenge each session! Minecraft Club does not include instructions on how to play or a shared server.

Attendees: 23

Exotic Animal Adventures

Monday, November 11, 4:30 - 5:30 pm

Ages 5 and up. Join J&R Aquatic Animal Rescue for an exciting and educational hour-long presentation featuring live animals, including snakes, lizards, insects, spiders, hedgehogs, birds, and more! This interactive session includes a Q&A segment where participants can ask questions and learn fascinating facts about these unique creatures. *Families seemed to enjoy this presentation and meeting the different animals, including one excited family who tagged us in a video on Facebook.*

Attendees: 224

Music & Movement Story Time

Tuesday, November 12, 10:30 - 11:00 am

Ages 1-5. Join us for singing, dancing, instruments, and stories in this active story time for children and their caregivers.

Attendees: 44

Parent/Child Book Club: From the Desk of Zoe Washington

Tuesday, November 12, 5:30 - 6:30 pm

Ages 8-11. Registration required. Share the love of reading! This book club is for kids ages 8-11 and their parents/caregivers. We will discuss the novel *From the Desk of Zoe Washington* by Janae Marks plus enjoy activities and snacks related to the book.

Attendees: 4

Book Blasters

Wednesday, November 13, 3:30 - 4:15 pm

Ages 5-7. Library staff will read aloud longer books, lead a discussion about them, and we'll do a fun craft together.

Attendees: 8

Moana Story Time

Wednesday, November 13, 6:30 - 7:00 pm

Ages 2-6. Join us for Moana-themed stories and songs! Designed for ages 2-6. No registration. *There is a noticeable difference in attendance when an evening story time features a TV or movie character versus a book character (sad face emoji).*

Attendees: 115

Pokémon Club

Thursday, November 14, 4:00 - 5:00 pm

Ages 6-11. Join fellow Pokémon fanatics for a Pokémon related activity each month. Bring your Gameboy, Switch, or learn to play the trading card game and compete against other kids!

Attendees: 28

Young and the Restless

Friday, November 15, 9:30 - 10:30 am

Ages 1-4. Get your wiggles out! Young and the Restless open indoor play time is an opportunity for kids to be active, develop motor skills, and make new friends. Geared to ages 1-4 and their caregivers.

Attendees: 56

Read to a Dog

Friday, November 15, 4:00 - 5:30 pm and Saturday, November 16, 2:00 - 3:30 pm

Ages 5 and up. Grab your favorite book and read to a furry friend. One of our Read to a Dog volunteers recently shared this feedback: *I've had several families with kids that were scared of dogs. It's so rewarding to watch these kids slowly relax as they interact with the dog and realize that the dog is going to be calm and kind and that they are safe. A recent interaction was really heartwarming. A family came in and did a little reading, but the real reason they were there was because mom has a major fear of dogs that she is working through in therapy. In fact, she didn't expect to be able to stay in the room with her husband and child. Had I had Koda, that may have been the case, since he is big and more animated and engaged, but I had Kevin, my lazy, aloof, comforter. She was able to sit next to him, pet him and even let him sleep on her foot. It was so cool to see the pride in the eyes of her husband and child and the smile on her face and the success in her voice as we wrapped up the visit. These read to a dog programs have so many wonderful expected and unexpected impacts on kids and their families, thank you for continuing to offer them.*

Attendees: 13, 12

Card Making for Kids

Monday, November 18, 4:00 - 5:00 pm

For ages 6-11. Registration required. Join us for a quick lesson on how to make pop-up cards. You'll have plenty of time to make multiple cards with all kinds of pre-cut shapes. These cards are perfect for giving to friends and family.

Attendees: 32

Toddler Art and Play

Tuesday, November 19, 9:30 am

Ages 1-3. Toddler Art and Play is a drop-in program that includes messy process art and sensory play for toddlers ages 1-3. We recommend wearing clothes that can get messy.

Attendees: 76

Graphic Novel Book Club

Tuesday, November 19, 5:00 - 5:45 pm

For ages 8 - 11. Join us as we discuss the graphic novel *Miles Morales: Shock Wave* by Justin A. Reynolds and illustrated by Pablo Leon, plus enjoy activities and snacks related to the book.

Attendees: 5

Read to a Dog

Thursday, November 21, 4:30 - 6:00 pm

Ages 5 and up. Grab your favorite book and read to a furry friend.

Attendees: 4

Upcoming Kids' Events

Late Fall Story Time

November 4 – December 13

Baby Story Time: Fridays at 10:30 am and 1:00 pm

Toddler Story Time: Mondays and Wednesdays at 9:30 am

Preschool Story Time: Mondays and Wednesdays at 10:30 am

Sensory Story Time: Thursdays at 9:30 am

Everybody Story Time: Thursdays at 10:30 am

Favorite Books and Bites: The Forgotten Five

Monday, November 25, 4:00 - 5:00 pm

Ages 8 - 11. Registration required. Discuss the Forgotten Five series, plus enjoy activities and snacks related to the books. Pick up a copy of the first book of the series, *Map of Flames* by Lisa McMann at the children's desk to read in advance, or if you're already a fan, just sign up and join us.

Child Development Story Time: Things That Go

Tuesday, November 26, 10:30 – 11:00 am

Ages 2-5. Join a member of CI Pediatric Therapy Centers' staff for an interactive story time of books, songs, movement, crafts and fun! Activities will be geared towards 2-5 year olds.

Squishmallow Paint Party

Tuesday, November 26, 4:30 - 5:30 pm

Ages 6-11. Registration required. Join us to paint your own Squishmallow art! Paint an adorable pre-drawn Squishmallow character or design one of your own. Give it a color scheme, detail, and a unique name, then take it home and hang it on your wall!

Family Story Time

Saturday, November 30, 9:30 – 10:00 am

Ages 0 - 5. Join us for Family Story Time, once a month, with books, songs, and rhymes. No registration.

Music & Movement Story Time

Tuesday, December 3, 10:30 – 11:00 am

Ages 1-5. Join us for singing, dancing, instruments, and stories in this active story time for children and their caregivers.

Parent/Child Book Club: Always, Clementine

Tuesday, December 3, 5:30 - 6:30 pm

Ages 8-11. Registration required. In December, Parent/Child Book Club will discuss the novel *Always, Clementine* by Carlie Sorosiak.

Graham Cracker House Decorating

Wednesday, December 4, 3:30 and 5:00 pm

Ages 6-11. Let's get creative and enjoy a sweet treat by designing and decorating graham cracker houses. Each participant will get enough supplies to create and decorate a small house.

Read to a Dog

Wednesday, December 4, 5:00 - 6:30 pm

Ages 5 and up. Grab your favorite book and read to a furry friend.

Minecraft Club

Thursday, December 5, 4:00 – 5:00 pm

Ages 6 - 11. Have fun playing Minecraft and interacting with peers. Build in Minecraft based on a new challenge each session! Minecraft Club does not include instructions on how to play or a shared server.

Young and the Restless

Friday, December 6, 9:30 - 10:30 am

Ages 1-4. Get your wiggles out! Young and the Restless open indoor play time is an opportunity for kids to be active, develop motor skills, and make new friends. Geared to ages 1-4 and their caregivers.

Read to a Dog

Friday, December 6, 4:00 - 5:30 and Saturday, December 7, 1:30 - 3:00

Ages 5 and up. Grab your favorite book and read to a furry friend.

Graphic Novel Book Club

Tuesday, December 10, 5:00 - 5:45 pm

For ages 8 - 11. Registration required. Join us as we discuss the graphic novel *The First Cat in Space Ate Pizza* by Mac Barnett, illustrated by Shawn Harris, plus enjoy activities and snacks related to the book.

Pokémon Club

Thursday, December 12, 4:00 - 5:00 pm

Ages 6-11. Join fellow Pokémon fanatics for a Pokémon related activity each month. Bring your Gameboy, Switch, or learn to play the trading card game and compete against other kids!

Family Story Time

Saturday, December 14, 9:30 - 10:00 am

Ages 0 - 5. Join us for Family Story Time, once a month, with books, songs, and rhymes. No registration.

Toddler Art and Play

Tuesday, December 17, 9:30 am

Ages 1-3. Toddler Art and Play is a drop-in program that includes messy process art and sensory play for toddlers ages 1-3. We recommend wearing clothes that can get messy.

Favorite Books & Bites: Mr. Lemoncello's Library

Tuesday, December 17, 4:00 pm

Ages 8 - 11. Discuss the Mr. Lemoncello's Library series, plus enjoy activities and snacks related to the books. Pick up a copy of the first book of the series, *Escape from Mr. Lemoncello's Library* by Chris Grabenstein at the children's desk to read in advance, or if you're already a fan, just sign up and join us.

Olaf Story Time

Wednesday, December 18, 6:30 pm

Ages 2-6. Join us for stories and songs about everyone's favorite snowman Olaf! Designed for ages 2-6. No registration.

Young and the Restless

Friday, December 20, 9:30 - 10:30 am

Ages 1-4. Get your wiggles out! Young and the Restless open indoor play time is an opportunity for kids to be active, develop motor skills, and make new friends. Geared to ages 1-4 and their caregivers. Drop in any time; no registration.

Read to a Dog

Friday, December 20, 4:00 - 5:30 and Saturday, December 21, 10:00 am - 12:00 pm

Ages 5 and up. Grab your favorite book and read to a furry friend.

Paint a Snow Creature

Thursday, December 26, 4:00 pm

Ages 6-11. Registration required. Paint a picture of your very own snow creature. Bring your imagination and be ready to make mistakes and get messy. Painting instruction not included.

Winter Crafternoon

Friday, December 27, 1:00 pm

Ages 4-10. Drop in and get creative with different winter-themed art projects. No registration.

Noon Year's Eve Party

Tuesday, December 31, 11:00 am

All ages. Celebrate the end of 2024 and the beginning of 2025 with dancing, activities, and refreshments! Throughout the library. No registration.

Teen Events

Crafty Tuesday

Tuesday, October 8, 4:00 pm

Stop by Teen Central for DIY projects. Create throughout the week, as supplies last. *Comments: Teens colored canvas pouches with Sharpies and used fun stencils.*

Attendees: 10

BRMS Make'n'munch

Thursday, November 7, 11:00 - 1:15 pm

Students at Badger Ridge Middle School who have signed up for library during lunch can enjoy some crafting time. *Comments: Teens mixed paint, water, glitter, and cotton to form miniature galaxies in jars. A teacher said thank you afterward – and that her students were always so excited in class after these lunch crafting opportunities.*

Attendees: 26

Eat Your Words

Monday, November 11, 5:30 - 6:30 pm

Enjoy breakfast-for-dinner! Create pancake art and play storytelling games in a relaxed group setting. Eat your words – without judgement – in this writing workshop for teens! *Comments: Teens chatted about writing, good and bad books, etc. while making pancake shapes and creatures. They did some group storytelling while eating their creations!*

Attendees: 6

Teen Gaming & Pizza

Thursday, November 21, 4:00 - 5:30 pm

Snack on pizza and more! Face off on the Nintendo Switch or SNES, try a board game, or bring your own device. *Comments: Teens chatted about their different schools while facing off in Mario Kart, sharing Minecraft ideas, and more.*

Attendees: 7

Bad Art

Monday, November 25, 7:00 – 8:00 pm

Make awful, terrible, very bad art. Do not try for perfection. Put forth no effort in creating beauty. Embrace failure. Combine a variety of art mediums and materials into an appalling disaster! *Comments: Teens sped through an hour of open-ended art with all manner of new and recycled materials – like canvases, paints, sequins, pipe cleaners, scrap paper, googly eyes, you name it!*

Attendees: 9

Upcoming Teen Events:

Crafty Tuesday

Tuesday, December 3, 4:00 pm

Stop by Teen Central for DIY projects. Create throughout the week, as supplies last.

Eat Your Words

Monday, December 9, 5:30 -7:00pm

Enjoy breakfast-for-dinner! Create pancake art and play storytelling games in a relaxed group setting. Eat your words – without judgement – in this writing workshop for teens!

Cookies & Happy Trees

Tuesday, December 17, 6:30 - 8:00pm

Frost sugar cookies and turn a dreary night cheery by creating a mini tree with happy lights and decorations!

BRMS Make'n'munch

Thursday, December 19, 11:00 - 1:15 pm

Students at Badger Ridge Middle School who have signed up for library during lunch can enjoy some crafting time.

Teen Gaming & Pizza

Thursday, December 26, 12:00 - 1:30 pm

Snack on pizza and more! Face off on the Nintendo Switch or SNES, try a board game, or bring your own device.

Adult Events

Distance Learning English Classes for Adults

Mondays 6:00 - 7:30 pm, Level: Beginner, September 16 – December 10, 2024

Tuesdays 6:00 - 8:00 pm, Level: Intermediate, September 17 – December 10, 2024

Beginner Class:

October 28, attendees: 13

November 4, attendees: 16

November 11, attendees: 13

November 18, attendees: 13

Intermediate Class:

October 29, attendees: 2

November 12, attendees: 2

November 19, attendees: 2

Library Yarns Craft Group

First and Third Wednesdays, 4:30 - 6:00 pm

Fiber art enthusiasts gathered to learn new techniques, exchange ideas, or find inspiration.

November 13, attendees: 7

Library Yarns: Learn How to Embroider

Wednesdays, October 30 and November 6, 4:30 - 6:00 pm

This program is for anyone who wants to learn the basics of hand embroidery in a hoop. In this two-session program, you will create a sampler consisting of eight of the most common embroidery stitches, including satin stitch, stem/outline stitch, backstitch, and French knot. Learn how to hoop your fabric and transfer a design so you can start stitching.

October 30, attendees: 10

November 6, attendees: 10

Verona Aspiring Writers Group

Tuesday, October 1 and Monday, October 21, 7:00 - 8:00 pm

This group is to offer constructive feedback to writers and aspiring writers of all genres. Want to get a blog started or grow one? Hoping to be published in a magazine? Trying to finish or fine tune the next great American novel? We welcome all!

November 4, attendees: 11

November 18, attendees: 9

DIY Card Making Class: Winter and Holiday Cards

Wednesday, November 6, 6:00 - 7:30 pm

Let someone know you are thinking of them with a handmade card. Stampin' UP! Demonstrator Jamie Statz-Paynter will provide materials and instructions to make three personalized professional-quality cards that are related to winter, snow, Thanksgiving and Christmas.

Attendees: 15

Performance by Guitarist and Vocalist Joe Wray

Thursday, November 7, 7:00 - 8:00 pm

A mainstay in the Milwaukee music scene, local guitarist and singer Joe Wray brings his unique and crowd-pleasing style to the Verona Public Library. Enjoy selections from a variety of genres, from hip-hop to folk to rock. Don't miss this fun opportunity to enjoy live music with your community!

Cancelled by performer, will not be rescheduled.

VPL Cookbook Club: Thanksgiving

Tuesday, November 12, 6:30 - 8:00 pm

In this group, we select an on-theme cookbook (one of your own or one of the several on reserve at the library), then a recipe, then make the recipe to share at our meeting. This month's theme will be **Thanksgiving sides**, so feel free to show off something tried and true, or use the opportunity to try out a new recipe before it *really* counts!

Attendees: 8

Best Practices in Audiology

Thursday, November 14, 6:30 - 8:00 pm

We all want quality care whether we are in need of, or already receiving, professional services for our hearing loss needs. We expect professionals to test our hearing levels, assess our current devices, and make expert and accurate recommendations specific to our individual needs. But so often, our experiences with audiologists do not meet these goals. At this event, Dr. Veronica Heide will share information about best practices in audiology and how you can find the resources you have been looking for in your audiological care.

Attendees: 13

Meet the Artist, Simona Aizicovici

Saturday, November 16, 10:00 - 11:00 am

Come and meet **Simona Aizicovici**, the artist behind the stunning Pressed Flower Art Exhibit, on display throughout November. She will answer questions about her technique, her inspirations and her background! There will be light refreshments available for attendees.

Attendees: 45

A Taste of Mystery Book Club

Monday, November 18, 10:00 - 11:00 am

Get a "taste" of a mystery series by reading the first book in them. Enjoy pastries and coffee at our meetings as we discuss our book. This month we will read *The Girl with the Dragon Tattoo*, by Stieg Larsson.

Attendees: 4

Upcoming Adult Events

Library Yarns Craft Group

Meets each Wednesday. Drop-in between 4:30 - 6:00 pm

If you enjoy knitting, crochet, embroidery, or another needlecraft, please join us at a drop-in stitching circle. Meet up with other fiber art enthusiasts, learn new techniques, exchange ideas, or find inspiration for your next project. All skill levels welcome.

Distance Learning English Classes for Adults

Mondays 6:00 - 7:30 pm, Beginner, Beginner, September 16 – December 10

Tuesdays 6:00 - 8:00 pm, Intermediate, Intermediate, September 17 – December 10

This class is offered mostly online using Zoom. Practice speaking, listening, reading, and writing in English. Students will receive free English textbooks by mail. In partnership with Literacy Network.

Drop-In Tech Help

Tuesdays and Thursdays, 9:00 - 11:00 am

New at VPL! Struggling with your phone, tablet or laptop? Simply drop by the library on a Tuesday or Thursday between the hours of 9:00 -11:00 am for help from a knowledgeable librarian. Bring your questions about topics like getting started with the Libby app, setting up an email account, word processing, storing pictures, navigating social media platforms, and troubleshooting software issues.

A Taste of Mystery Bookclub

Third Monday of each month. 10:00 - 11:00 am

In this book club for mystery enthusiasts, we read the first book in a series by a variety of mystery authors and then discuss over coffee, fruit and pastries. Books will be available for checkout both at the meetings and behind the circulation desk during the month they are featured.

Verona Aspiring Writers Group

Monday, December 2 and Monday, December 30, 7:00 - 8:00 pm

This group is to offer constructive feedback and inspiration to writers and aspiring writers of all genres. Want to get a blog started or grow one? Hoping to be published in a magazine? Trying to finish or fine tune the next great American novel? We welcome all!

Meet with a HUD Housing Counselor

Tuesday, December 3, 5:00 - 8:00 pm

Thinking about buying a house? Movin' Out Housing Counselors **offer** help with developing a budget, setting your purchase goals, identifying funding assistance opportunities, and advice throughout the home-buying process. Drop in and meet with a Movin' Out counselor, and get help in achieving your home ownership goals. Learn more about Movin' Out at movin-out.org.

VASD Orchestra Winter Music Concert

Thursday, December 5, 5:00 - 6:00 pm

Come and enjoy some festive sounds as soloists and small groups of Verona Area High School music students perform music for the season!

VPL Cookbook Club – Holiday Cookie Swap

Tuesday, December 10, 6:30 - 8:00 pm

To celebrate the holidays, this meeting will be a cookie swap! Make your favorite holiday cookies to exchange, and bring in the recipe to share and discuss. We will drink egg nog and hot cocoa while learning about one another's cookie-baking traditions! A selection of books will be on reserve at the circulation desk every month for you to check out, otherwise, feel free to use your own cookbook and let us know about it! Each participant will make a recipe and bring it to share and discuss.

A Taste of Mystery Bookclub

Monday, December 16, 10:00 - 11:00 am

In December, A Taste of Mystery Book Club will read and discuss the three short stories contained in *Christmas Sweets* by Joanne Fluke, Laura Levine, and Leslie Meier, as a nod to the holiday season. Get a "taste" of a mystery by reading the first book in a series each month. Enjoy pastries and coffee at our meetings as we discuss our book.

UW Russian Folk Orchestra

Monday, December 16, 6:45 - 7:45 pm

Join the UW Russian Folk Orchestra for an unforgettable evening of music. The UW Russian Folk Orchestra, is an official University of Wisconsin-sponsored ensemble specializing in live performances of Slavic and East-European music using authentic folk instruments such as balalaikas and domras. *This event is sponsored by Beyond the Page, National Endowment for the Humanities, and the Madison Community Foundation.*

Smart Salt Use

Thursday, December 19, 6:30 - 7:30 pm

This is an education/outreach event being put on by City of Verona staff and AECOM, the City of Verona's Engineering Consultant. Come learn about the environmental and economic costs of excessive salt use. See what your neighbors and city staff are doing to reduce excessive salt use in Verona while still promoting safe travel in the winter.

THE BETTY J. KARWEICK VIRTUAL AUTHOR TALKS SERIES

Welcome to [The Betty J. Karweick Virtual Author Talks Series](#), presented in partnership with the Library Speakers Consortium. Here you will have access to live virtual visits including interactive questions and answers with bestselling authors and talks on a broad assortment of topics given by experts in their fields. Recordings of talks will be available for viewing after live events. **Patrons have access to archived recordings and so far over 75 talks been viewed by over 2000 participants.**

Virtual Author Talk with Stanley Milford Jr.

Thursday, November 7, 6:00 - 7:00 pm

Join us in conversation with Navajo Ranger, Stanley Milford, Jr. as he chats about his chilling and clear-eyed memoir of investigations into bizarre cases of the paranormal and the unexplained in Navajoland.

Attendees: 9

Virtual Author Talk with Javier Zamor / Evento virtual con Javier Zamora

Saturday, November 9, 1:00 - 2:00 pm and Thursday, November 14, 3:00 - 4:00 pm

Join us in conversation with *New York Times* bestselling author Javier Zamora as he discusses his riveting tale of survival and perseverance, detailed in his award-winning memoir *Solito*.

November 9, attendees: 8

November 14, attendees: 5

Virtual Author Talk with Mona Susan Power

Wednesday, November 20, 6:00 - 7:00 pm

Join us in conversation as Mona Susan Power discusses her newest novel *A Council of Dolls*. Mona's work explores Native Rights and Native American culture, in particular, the use of an important symbol that equates with comfort and companionship in Native life: dolls.

Attendees: 4

Upcoming Virtual Talks

Exploring the Smithsonian National Gem Collection: A Virtual Presentation

Wednesday, December 4, 1:00 - 2:00 pm

Join us for an absolutely dazzling presentation with the emeritus curator of the Smithsonian's National Gem Collection, Dr. Jeffrey E. Post, as he talks about *The Smithsonian National Gem Collection Unearthed: Surprising Stories Behind the Jewels*.

Virtual Author Talk with Laura Dave

Wednesday, December 11, 1:00 - 2:00 pm

Join us for a captivating conversation with #1 *New York Times* bestselling author of *The Last Thing He Told Me*, Laura Dave, as she chats with us online about her newest book, *The Night We Lost Him*.

Outreach

Outreach story times:

Total daycare story time presentations: 10

Prairie Oaks Book Group

Thursday, October 24, 1:30 - 2:30 pm

The group read *The Book of Lost Friends* by Lisa Wingate.

Attendees: 5

Books 'n Booze at Stone Porch Alehouse

Thursday, October 24, 6:00 - 7:00 pm

The group read *Rock Paper Scissors* by Alice Feeney.

Attendees: 14

Field Trips from Guidepost Montessori

Friday, October 25, 10:45 - 11:15 am and Wednesday, November 20, 9:30 - 10:30 am

Two different classes from Guidepost Montessori walked over for a story time and library tour. The first field trip also visited the dog exhibit. *Comments: "This [the dog exhibit] was so cool! Thank you for inviting us to see it."*

Attendees: 12, 15

Main Street Trick-or-Treat

Friday, October 25, 3:00 - 5:00 pm

Marissa and Amy dressed up and handed out candy and stickers at this annual community event.

Attendees: 435

YMCA After School Program at New Century/Verona Area International School

Monday, October 28, 4:15 - 4:45 pm and Monday, November 18, 4:15 - 4:45 pm

Crafts and stories at the afterschool program at New Century/Verona Area International School.

Comments: A student approached Marissa as she was about to leave to share how much she loved the book and how funny she thought it was.

Attendees: 28, 28

Four Winds Book Group

Tuesday, October 29, 10:00 - 11:00 am

The residents met to discuss *The Judge's List* by John Grisham.

Attendees: 6

Country View Literacy Celebration

Friday, November 1, 8:00 - 9:00 am

Marissa was a guest reader for two different classes at Country View for their special literacy celebration.

Attendees: 33

Verona Area Kids Expo

Saturday, November 2, 9:00 am - 12:00 pm

The library had a table with a Very Hungry Caterpillar puppet craft project, 1000 Books before Kindergarten registration, and library event calendars and information at this annual event hosted by the school district. *Comments: "The library is our favorite place in the world!"*

Attendees: 62

Charter Senior Living Book Group

Tuesday, November 5, 2:30 - 3:30 pm

The residents read *A Man Called Ove* by Fredrik Backman.

Attendees: 4

Story Time at The Sow's Ear

Tuesday, November 12, 10:00 - 10:30 am

Marissa led a story time and a simple craft at The Sow's Ear, while the café provided free hot chocolate for the participants.

Attendees: 14

Senior Center Book Group

Wednesday, November 13, 10:00 - 11:00 am

The group discussed *Dewey: The Small-Town Library Cat Who Touched the World* by Vicki Myron.

Attendees: 20

YMCA After School Program at Country View

Thursday, November 14, 2:40 - 3:10 pm

Crafts and stories at the afterschool program at Country View.

Attendees: 20

YMCA After School Program at Glacier Edge

Tuesday, November 19, 3:15 - 3:45 pm

Crafts and stories at the afterschool program at Glacier Edge.

Attendees: 26

Noel Manor Book Group

Wednesday, November 20, 10:30 - 11:30 am

The group discussed *Destiny of the Republic* by Candice Millard. *Comments: Vikki reported that this book was a huge hit with the participants.*

Attendees: 5

Upcoming Outreach Events**Books 'n Booze at Stone Porch Alehouse**

Thursday, November 21, 6:00 - 7:00 pm

The group will be discussing *His Only Wife* by Peace Adzo Medie.

Prairie Oaks Book Group

Thursday, December 5, 1:30 - 2:30 pm

The group will be reading *Lessons in Chemistry* by Bonnie Garmus.

Story Time at The Sow's Ear

Tuesday, December 10, 10:00 - 10:30 am

Join us for story time at The Sow's Ear! Enjoy a story time, craft project, and other activities for children and their caregivers. Geared toward ages 2-5, siblings welcome.

Senior Center Book Group

Wednesday, December 11, 10:00 - 11:00 am

The group will be reading *The Spectacular* by Fiona Davis.

YMCA After School Program at Country View

Thursday, December 12, 2:40 - 3:10 pm

Crafts and stories at the afterschool program at Country View.

Reindeer Live!

Saturday, December 14, 3:00 - 5:00 pm

The library will have a reindeer craft project at the Chamber of Commerce's annual reindeer event.

YMCA After School Program at New Century/Verona Area International School

Monday, December 16, 4:15 - 4:45 pm

Crafts and stories at the afterschool program at New Century/Verona Area International School.

YMCA After School Program at Glacier Edge

Tuesday, December 17, 3:15 - 3:45 pm

Crafts and stories at the afterschool program at Glacier Edge.

VERONA PUBLIC LIBRARY TRUSTEES BY - LAWS

ARTICLE I: NAME

This organization shall be called "The Board of Trustees of the Verona Public Library", existing by virtue of the provisions of Title 2, Chapter 5-6 of the Code of Ordinances of the City of Verona established under the provisions of Chapter 43:25, Municipal Libraries, of the Laws of the State of Wisconsin. It shall exercise the powers and authority and assume the responsibilities delegated to it under the said statute.

ARTICLE II: PURPOSE

The purpose of this organization and the Verona Public Library shall be:

1. To assemble, preserve, and administer, in organized collection, books and related educational and recreational material.
2. To serve the community as a center of reliable information.
3. To provide, without bias or censorship, a library collection.
4. To support educational, civic, and cultural activities of groups and organizations.
5. To promote continuing education.
6. To identify community needs and to provide services to meet those needs.
7. To adhere to and support:
 - The Library Bill of Rights
 - The Freedom to Read Statement

ARTICLE III: AFFILIATION

- Section 1. The Verona Public Library shall be a member of Dane County Library System, fulfilling the contract between the Verona Public Library Board and the Dane County Library Board.
- Section 2. This library shall participate as a member of the South Central Library System.
- Section 3. This library shall participate in the South Central Automated Library Network known as LINK.
- Section 4. The library will encourage the growth and cooperation of other libraries through interlibrary loan. When a need arises, and this library is able to extend services to another library, the librarians are granted the authority to do so.
- Section 5. The library will be a member of the Wisconsin Library Association and the American Library Association. Trustees and staff are encouraged to participate in these organizations.

ARTICLE IV: MEMBERSHIP

The Verona Public Library Board of Trustees shall be composed of seven appointed member: One (1) member to be the Superintendent of the Verona School District or his/her appointed representative, no more than two (2) members from the Townships adjacent to the City of Verona, and the remaining members appointed at large from the City of Verona. The Dane County Board may choose to appoint additional members from outside the City based upon funding percentages.

ARTICLE V: OFFICERS

Section 1 The officers of this organization shall be the president, vice-president, and secretary.

Section 2 Officers shall serve a term of one (1) year from the annual meeting at which they are elected. To be elected president, the member must have served at least one (1) year on the board.

Section 3 It shall be the duty of the president to:

- a. Prepare the agenda and preside at all meetings of the board.
- b. Issue public notice of all meetings of the board.
- c. Authorize calls for special meetings.
- d. Appoint all committees.
- e. Execute all documents authorized by the board.
- f. Serve as an ex-officio voting member of all committees.
- g. Perform such other duties associated with the office.

Section 4 It shall be the duty of the vice-president to:

- a. Preside at meetings in the absence of the president.
- b. Assume the duties of the president in the event of a vacancy in that office.
- c. Perform such other duties as directed by the president.

Section 5 It shall be the duty of the Secretary to:

- a. To co-sign all official documents of the board.
- b. Record the minutes of all board meetings
- c. Perform such other duties as directed by the president.

ARTICLE VI: MEETINGS

- Section 1 The regular meeting shall be held each month, date, and hour to be set by the board.
- Section 2 Officers are to be elected at the January meeting.
- Section 3 The order of business for regular meetings shall include, but not be limited to, the following items.
- a. Call to order
 - b. Approval of minutes
 - c. Approval of invoices
 - d. Library director's report
 - e. Correspondence
 - f. Committee reports
 - g. Unfinished business
 - h. New business
 - i. Adjournment
- Section 4 Special meetings may be held upon call of the president or at the request of two (2) or more members, for the transaction of business as stated in the call for meeting.
- Section 5 In accordance with the Wisconsin Open Meeting Law (Wisconsin State Statutes/Chapters 19.83 & 19.85) all meetings will be publicly posted. Agendas will be posted at these locations: the Verona Public Library, Verona City Hall, and Miller's Market. Board members will be notified of all meetings in writing. (See Wisconsin Library Trustee Reference Manual/part B; or Wisconsin State Statues.)
- Section 6 All minutes of all business meetings shall be published following the meetings and sent to all members of the board. Minutes shall also be sent to others as designated by the board.
- Section 7 A quorum for the transaction of business at any meeting shall consist of a majority of the board present in person. In case a majority isn't present, the library director is authorized to submit invoices for that month. Invoices would then be reviewed and approved at next meeting.
- Section 8 A board member who is unable to attend a meeting shall notify the president or the library director prior to the meeting. After four absences within a twelve (12) month period, an individual's position on the board will be re-evaluated.
- Section 9 ***Robert's Rules of Order, Newly revised***, shall be the parliamentary authority on all matters that are not in conflict with the by-laws of this organization.

ARTICLE VII: LIBRARY DIRECTOR AND STAFF

The board shall appoint a qualified library director who shall be the executive and administrative officer of the library on behalf of the board and under its review and direction.

ARTICLE VIII: COMMITTEES

- Section 1 The president shall appoint committees of one or more members for such specific purposes as the business of the board may require from time to time. The committee shall be dissolved upon completion of the purpose for which it was appointed and after the final report is made to the board.
- Section 2 All committees shall make a progress report to the library board at each of its meetings.
- Section 3 No committee shall have other than advisory powers unless by suitable action of the board, it is granted specific power to act.

ARTICLE IX: GENERAL

- Section 1 Assuming a quorum is present an affirmative vote of all members of the board present, shall be necessary to approve an action before the board.
- Section 2 The president may vote upon and may move or second a proposal before the board.
- Section 3 These by-laws may be amended at any regular meeting or properly called special meeting upon a 2/3 vote of all members of the board, provided written notice of the proposed amendment(s) shall have been received by all members at least seven (7) days prior to the meeting at which such action is proposed to be taken.
- Section 4 These by-laws may be suspended temporarily in connection with business at hand, but such suspension, to be valid, may be taken only at a meeting at which 2/3rds of the members are present and 2/3rds of those present shall approve.

Adopted: 09-07-88
Revised: 11-99

Verona Public Library
Public Computer and Electronic Device Use Policy

I. Introduction

The Verona Public Library offers computer workstations, a wireless network, and a variety of electronic devices to ensure free public access to the Internet as an informational, educational, and recreational resource.

II. Access to Public Computers

(A) To use the public computers or laptops, a library card and PIN (personal identification number) are necessary. If a patron does not have their card present, staff may provide patrons with their card number if the patron presents a valid photo ID. Visitor passes are also available for the computer lab.

(B) Computer use is limited to four hours per day. Library staff can override the time limit and additional time may be requested if no other patrons are waiting to use a computer.

(C) Computers are available during regular operating hours until 15 minutes before the library closes. Unreserved computers are available on a first-come, first-served basis. Patrons may make reservations up to seven (7) days in advance. Reservations may be made in person, over the telephone, or online on the library website. Patrons have a 15-minute window to log in to their scheduled reservation.

(D) Patrons under the age of 8 must be accompanied by a parent, legal guardian, or caregiver to use a computer.

(E) Printing is available at the computer lab for a nominal fee. Wireless printing is also available for all devices. Instructions for printing are available at all library service desks and the library website.

III. Access to Electronic Devices

(A) Patrons the age of 8 must be accompanied by a parent, legal guardian, or caregiver to check out an electronic device, with the exception of stand-alone children's educational game computers which are not connected to the internet.

(B) As with all other library materials, the user assumes responsibility for the item and is liable for any damage or loss of parts. Replacement costs for electronic devices are visibly marked on the device package. Some individual parts, such as charging cords, may be replaceable separately for their own value.

(C) Chromebooks and circulate for 28 days. Video Game Consoles circulate for 14 days. Users must return devices listed in this policy to the Verona Public Library Service Desk for check-in. Devices should not be returned in the book return or at other libraries.

(D) Electronic devices for in-library use must be returned before closing on the day of checkout. If they are removed from the library building they will be deemed stolen.

(E) Devices will not be checked in immediately. Library staff will inspect the device before check-in.

(F) Patrons cannot place holds through LINKcat on electronic devices such as laptops and Chromebooks, but library staff can place holds for patrons. Additionally, any device can be held until closing time of that day. Pickup for all holds of devices will be at the Service Desk.

IV. Rules for Using Library Computers, Wireless Network, and Devices in the Library

(A) Patrons should save all information on personal removable media (flash drives) or cloud storage. Hard drives on public computers are automatically cleared when rebooted to ensure patron privacy.

(B) Inappropriate computer use will not be tolerated within the library. The library will take disciplinary measures including but not limited to loss of library privileges or computer use. Illegal uses of computers may also be subject to prosecution by local, state, or federal authorities. Rules regarding inappropriate computer use include but are not limited to the following:

1. Patrons shall not send, receive, or display on computer screens any text or graphics that may reasonably be construed to be obscene. Verona Public Library staff shall notify and fully cooperate with law enforcement if they become aware of any use of its computers or electronic devices in any connection with child pornography, exposure of sexually explicit material to children, or the solicitation of sex with minors.
2. Patrons shall not transmit, post, upload, or otherwise make available defamatory, harassing, abusive, or threatening material or language that encourages bodily harm, destruction of property, or harasses another.
3. Patrons shall not libel, slander, or maliciously offend other users.
4. Patrons must respect the privacy of others and shall not misrepresent oneself as another user. This includes logging in with another patron's library card account.
5. Patrons shall not attempt to crash, degrade performance of, damage, modify, or gain unauthorized access to computer systems and networks, hardware, software, files, passwords, or data that belongs to the library or other users.

(C) The Verona Public Library shall not be responsible for any injuries or damages to possessions of individuals or groups resulting from the use of computers or electronic devices. This includes but is not limited to credit card charges, identity theft, or other potential damages.

(D) The library is not responsible for patrons who use the library computers to engage in any activity that infringes or misappropriates the intellectual property rights of others, including patents, copyrights, trademarks, service marks, trade secrets, domain names, or any other proprietary right of any third party.

(E) Access, use, or dissemination of information via the Internet in the library is the responsibility of the user. The library expressly disclaims any liability or responsibility resulting from such use arising from access to or use of information obtained through its electronic information systems, or any consequences thereof.

(F) Public computers are provided with the understanding that it is primarily self-service and that most learning will occur through self-instruction instead of library staff intervention. Patrons who use their own devices are responsible for troubleshooting those devices.

V. Computer or Device Use by Children

The Verona Public Library assumes no responsibility or liability for the use of the Internet by children. It is the responsibility of the user (or the parent, guardian, or caregiver) to determine what is appropriate. The public library, unlike schools, does not serve *in loco parentis* (in place of a parent). Library staff assume that children and young adults who are unattended have parental permission to use library resources, including the Internet.

VI. Internet and Wireless Network

(A) The library strives to serve all people and considers its endorsement of the Library Bill of Rights and the Freedom to Read documents to apply to the use of electronic information. The library also upholds public access to information in accordance with the provisions of the Constitution of the United States.

(B) The availability of networked information via library terminals does not constitute the library's endorsement of the content of that information. The Verona Public Library does not represent or warrant information found on the Internet to be accurate, authoritative, factual, timely, or useful for patrons' purposes.

(C) The Verona Public Library has no means or statutory authority to assure that only constitutionally protected material is available on the Internet. The authority to determine what is illegal content rests with the courts as defined in Wisconsin and federal statutes.

(D) Wireless access is a free public service provided by the Verona Public Library in the building and on the library grounds. By choosing to use this free wireless service, patrons agree to abide by the Public Computer and Electronic Device Use Policy and refrain from illegal activities. The Library's wireless network is an unsecure wireless network.

VII. Appendix of the Public Computer and Electronic Device Policy includes:

- “Freedom to Read Statement”
- “Freedom to View Statement”
- “Library Bill of Rights”

This policy replaces any previous policies regarding public computer, Internet, wireless access, e-reader, and electronic device use.

Library Board Approved on October 1, 2008.
 Revised April 13, 2011
 Revised March 6, 2013
 Revised March 5, 2014
 Revised May 6, 2015
 Revised March 2, 2016
 Revised June 1, 2016
 Revised March 1, 2017
 Revised May 1, 2019
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(B) Computer use is limited to ~~two~~four hours per day. Library staff can override the ~~two-hour~~ time limit and additional time may be requested if no other patrons are waiting to use a computer.

(C) Computers are available during regular operating hours until 10 minutes before the library closes. Unreserved computers are available on a first-come, first-served basis. Patrons may make reservations up to seven (7) days in advance. Reservations may be made in person, over the telephone, or online on the library website. Patrons have a 15-minute window to log in to their scheduled reservation. After 15-minutes, the computer reservation will be canceled.

(D) Patrons ~~age eight (8) or younger~~under the age of 8 must be accompanied by a parent, legal guardian, or caregiver to use a computer.

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 Revised January 5, 2022

DCLS AGREEMENT for EXTENSION OF LIBRARY SERVICE

THIS AGREEMENT made and entered into by and between the Dane County Library Board (hereinafter referred to as "the County Library Board") and Verona Library Board (hereinafter "the local Library Board") serving the municipality of Verona.

WITNESSETH:

WHEREAS the County Library Board, established by the County Board of Supervisors in accordance with sec. 43.57, Wis. Stats., is required to and does provide services to the residents of those Dane County municipalities which do not operate their own libraries; and

WHEREAS the Local Library Board, a municipal public library legally organized under sec.43.52, Wis. Stats., with a board appointed in compliance with sec 43.54, Wis Stats., is required to and does provide library services only to residents of its parent municipality, which has exempted itself from the county library tax in accordance with sec. 43.64, Wis. Stats.; and

WHEREAS the Local Library Board is able and willing to serve those in Dane County who reside in areas taxed by the county for library service, provided adequate financial arrangements are furnished; and

WHEREAS the County Library Board wishes to arrange for walk-in services for such persons;

NOW, THEREFORE, in consideration of the above premises and the mutual covenants of the parties hereinafter set forth, the receipt and sufficiency of which is acknowledged by each party for itself, the County Library Board and the Local Library Board do agree, as authorized by chapter 43 and SEC. 56.30, Wis. Stats., as follows:

1. The Local Library Board agrees to provide all on-site services, programs, collections, and facilities to residents of Dane County on the same basis as residents of its parent municipality; and honor valid borrowers' cards as issued by the Dane County Library Service or other local participating libraries, issue and mail library cards to local residents based on applications taken at other participating libraries and forwarded to them, and accept applications for such cards, forwarding them to the Dane County Library Service or the appropriate local participating libraries.
2. The Local Library Board agrees to maintain, and provide to the Dane County Library Service accurate service, facility, and financial records, including a copy of the Annual Report filed on or before February 28, 2025 with the Wisconsin Department of Public Instruction, and records of circulation as specified in Wisconsin Statutes Section 43.12(2).
3. The Local Library Board agrees to maintain its status as a member in good standing of the South Central Library System, meeting all requirements under Section 43.15(4)(c) of the Wisconsin Statutes.
4. In exchange for the Local Library Board's providing services under this agreement to residents of areas taxed by the county for library service, the County Library Board agrees to pay the Local Library Board the sum of \$1,134,426. This sum represents
 - a. The net payment due after averaging use and cost data from 2019, 2022 and 2023: \$234,501
 - b. Subtraction of Central Service Costs: \$30,506
 - i. *Administrative: \$5,041*
 - ii. *Delivery: \$9,225*
 - iii. *Outreach: \$16,240*

- c. Cross-municipal usage adjustment: \$930,431.
- 5. In recognition of the facility expense incurred by the local library in serving non-residents, the county shall make an additional payment of \$380,840.
- 6. The County Library Board shall make payment by June 30, 2025.
- 7. This agreement shall be in effect from January 1, 2025 and shall continue in full force and effect until December 31, 2025 unless sooner terminated.

LOCAL LIBRARY BOARD

DANE COUNTY LIBRARY BOARD

BY:

BY:

President, Library Board

President, Library Board

BY:

BY:

Secretary, Library Board

Director

	Total	Payer	Description
SEC. 4	\$1,134,426	Dane County	Reimbursement for operation services to County residents
SEC. 5	\$380,840	Dane County	Reimbursement for facility services to County residents
TL Pymt	\$1,515,266	Dane County	Net payment