

## **Library Board Meeting Notes**

Wednesday, December 6, 2023 at 6:30 p.m. Library Conference Room

**Attendees:** Present: Burkart, Hopp, Cronin, Voss, Jones, Spencer, Fuller

**Call to Order:** Hopp called the meeting to order at 6:35

### **Approval of the Regular Meeting Minutes of 11/1/23**

Fuller moved, Spencer 2nd. Motion carries

### **Review and approval of the November 2023 invoices**

Cronin Moved, Jones 2nd. Motion Carries

### **Public Comments**

None

### **City Council Liaison's report**

Enterprise Drive construction is being completed for curb/sidewalk. Delayed crosswalk markings.

### **Library Director's report**

Survey completed. Initial results being reviewed. Looking into highlighting sets of programming for age groups.

### **Old Business**

1. None

### **New Business**

1. Discussion and possible action regarding the annual DCLS Agreement for Extension of Library Service

- A motion to approve was made by Voss, seconded by Spencer. Motion approved

2. Discussion and possible action regarding the Child Safety Policy

- A motion to approve was made by Cronin, seconded by Fuller, Motion approved.

3. Discussion and possible action regarding the Reference Librarian job description

- A motion to approve was made by Spencer, seconded by Jones, Motion approved.

4. Discussion and possible action regarding the 2023 Library Director evaluation and 2024 goals.

- The board thanked Stacey for her successful performance in 2023 and outlined modifications for 2024's goals creation at the January board meeting.

**Adjournment:** A motion to adjourn was made by Voss, Seconded by Spencer, Adjournment approved

**Post Script:** This was Teresa Voss' last board meeting and the board expressed their gratitude for her involvement and contributions to the board during her tenure and well wishes for her future endeavors.

Library Board approved: January 3, 2024

Christopher Hopp, President  
Rikki Conwell, Vice President  
Kyle Jones, Secretary  
Teresa Voss, School District Representative  
Kate Cronin, Alderperson  
Karen Spencer  
Regina Fuller

Rikki will do January Notes