

# **Library Board Meeting Notes**

Wednesday, November 1, 2023 at 6:30 p.m. Library Conference Room

## **Attendees**

Present: Burkart, Hopp, Cronin, Conwell, Voss, Jones, Spencer

Absent: Fuller

## **Agenda**

**Call to order:** Hopp called the meeting to order at 6:35pm

### **Approval of the Regular Meeting Minutes of 10/4/23**

A motion was made by: Spencer seconded by: Vos

### **Review and approval of the November 2023 invoices**

A motion was made by: Jones seconded by: Conwell

## **Public Comments**

### **City Council Liaison's report**

2024 budget expected to be approved on the 23rd with 7% COLA. Tremendous growth in Verona noted (40% population since 2012). Budget is budget neutral with non-significant increases to property taxes. Public safety and works is the lion's share of the budget. Nov 13th event at library: Epic to be here to lead a session on how to use MyChart. Badger Prairie Needs Network asking for book donations for the Little Free Library. CCBC having their annual book sale the 1st and 2nd at campus.

### **Library Director's report**

Children's carpet unavailable from provider. Looking at new samples for ordering and installation by April. Still waiting on moulding; 4 weeks to come in. City performance evaluations: Jamie Aulik, the city administrator has requested a meeting with Stacey regarding library administrator and staff evaluations. Updates on library survey response rate. Departure of Trudy Lorandos; trustees statement.

## **Old Business**

- Action regarding the 2024 library budget.

A motion was made by: Conwell seconded by: Spencer Motion Carried

## **New Business**

- Discussion and possible action regarding the Head of Reference job description
  - A motion was made to approve by: Vos seconded by: Cronin Motion Carried
- Discussion and possible action regarding the Adult Program Coordinator job description
  - A motion was made to approve by: Spencer seconded by: Jones Motion Carried
- Discussion and possible action regarding the 2024 hours of operation and planned closures
  - A motion was made to approve by: Cronin seconded by: Vos Motion Carried

### **Adjournment**

- A motion was made by: Vos seconded by: Spencer Motion Carried

Library Board approved: December 6, 2023

Christopher Hopp, President  
Rikki Conwell, Vice President  
Kyle Jones, Secretary  
Teresa Voss, School District Representative  
Kate Cronin, Alderperson  
Karen Spencer  
Regina Fuller

Rikki will be up next for note taking