

VPL Board Meeting Minutes
Library Board of Trustees-Verona Public Library
500 Silent Street Verona, WI 53593

Wednesday, December 4, 2019, 6:30 p.m.
Library Conference Room

Present: Conwell, Huemmer, Hopp, Cronin, Kurth , Burkart
Absent: Ryan, Sohail

Call to order:

Hopp called the meeting to order at 6:33 p.m.

Approval of Minutes:

A motion was made by Huemmer, seconded by Cronin to approve the Regular Meeting Minutes of 11/06/2019. Motion carried.

Review and Approval of Invoices:

A motion was made by Cronin, seconded by Kurth to approve the November 2019 invoices. Motion carried.

Public Comments:

None

City Council Liaison Report:

Cronin updated the board that the City of Verona 2020 annual budget passed with no amendments. She also reported that the Community Development Authority has a vacancy.

Library Director's Report:

Burkart reported that the library computer system including the library catalog will be offline from Dec. 6-10 for a scheduled upgrade. Burkart shared a quote from Hill Electric who was recommended by SCLS to do the cabling work for the wifi access point upgrade. She also shared attendance data from the Literacy Network about the fall ESL class session.

Old Business:

None.

New Business:

1. ***Discussion and possible action regarding the Bulletin Board Policy:***
A motion was made by Kurth, seconded by Conwell to approve the Bulletin Board Policy with one wording change as discussed. Motion carried.

2. ***Discussion and possible action regarding the Legal Records Custodian Notice:***
A motion was made by Conwell, seconded by Huemmer to approve the Legal Records Custodian Notice as submitted. Motion Carried.

3. ***Discussion of the WI Dept of Public Instruction's Inclusive Services Assessment:***
Burkart shared the WI DPI Inclusive Services statement with the board and they discussed the preliminary results of the assessment conducted by the library management team. This is a continuing process to improve the quality of library patron services.

Adjournment: Meeting adjourned at 7:10 p.m.

Library Board approved 1-8-20