

VPL Board Meeting Minutes
Library Board of Trustees-Verona Public Library
500 Silent Street Verona, WI 53593

Wednesday, December 2, 2020, 6:30 p.m.
Virtual Board Meeting

Virtual Participants: Conwell, Huemmer, Sohail, Ryan, Hopp, Cronin, Kurth, Burkart

Call to order:

Hopp called the meeting to order at 6:30 p.m.

Approval of Minutes:

A motion was made by Kurth, seconded by Huemmer to approve the Regular Meeting Minutes of 11/04/2020. Motion carried.

Review and Approval of Invoices:

A motion was made by Huemmer, seconded by Kurth to approve the November 2020 invoices. Motion carried.

Public Comments:

None

City Council Liaison Report:

Cronin reported that the recount of the votes was done in Verona over the last weekend. She also informed that the finalized annual budget for 2021 was approved by the city council last month. She also updated that the residents would receive the documents for property taxes in December. She also added that Charlotte Jerney, the alderperson from District 3 will not be participating in re-election in April elections.

Library Director's Report:

Burkart informed the board that WiFi is now available in the library parking lot for the public use. She also updated regarding the curbside pickup service being continuously busy. She further added that a library assistant position may or may not be opened to help in the library services.

Old Business:

- 1. Discussion and possible action regarding library response to COVID-19 and metrics needed to reopen the library:*** The library staff suggested to move the curbside pickup trailer and the canopy to the other side of the building to cope with the restrictive inclement weather. The new location will be in front of the emergency exit towards the non-fiction section. The signs to direct the patrons have

been ordered. This change in operation will be posted on social media and website as well. There will also be shortening of the pickup time slots to rotate the staff more often.

Conwell shared and elaborated the data snapshot of COVID-19 from PHMDC showing a slight decrease in the cases, however, the test positivity has been higher than 5% and remains elevated. The data suggested COVID-19 being active in the community with more deaths and hospitalizations during the last 30 days.

The board decided to stay in the same phase for the library operations and maintain the curbside pickup service.

2. ***Discussion of 2021 director goals:*** A motion was made by Sohail, seconded by Huemmer to approve the library director goals for 2021 as presented. Motion carried.

New Business:

1. ***Discussion and possible action regarding the Epidemic & Library Health Emergency Policy:*** The library board reviewed the Epidemic and Library Health Emergency Policy for the library. No changes were made to the policy.

Adjournment: Meeting adjourned at 7:03 p.m.

Approved at virtual meeting, 1/6/2021