

VPL Board Meeting Minutes
Library Board of Trustees-Verona Public Library
500 Silent Street Verona, WI 53593

Wednesday, December 1, 2021, 6:30 p.m.
Library Community Room

Present: Hopp, Conwell, Cronin, Huemmer, Ryan, Safarik, Burkart
Guests: Strutz
Absent: Sohail

Call to order:

Hopp called the meeting to order at 6:32 p.m.

Approval of Minutes:

A motion was made by Safarik, seconded by Huemmer to approve the Regular Meeting Minutes of 11/03/2021. Motion carried.

Review and Approval of Invoices:

A motion was made by Conwell, seconded by Huemmer to approve the November 2021 invoices. Motion carried.

Public Comments:

None

City Council Liaison Report:

- Cronin reported that the 2022 City budget passed.
- Re-districting maps are pending county approval. Some residents may have a change in polling location.
- Trash and recycling bins will be changed due to the switch from Waste Management to Pellitteri Waste Systems.
- Farmhouse on Sugar Creek property will be preserved and moved to a new location.
- City will hear proposal for use of New Century School as artist/maker space.
- Council meeting once in December on the 13th.

Library Director's Report:

- Bibliotheca customer service issues and costs may lead to a transition to EnvisionWare for self-check machines. As current machines fail, plan is to replace them with EnvisionWare products. Library may discontinue paying priority support annual fee to Bibliotheca and switch to an a la carte service plan to maintain sorter. Board requested additional information on expected life span of sorter and replacement cost. If necessary, city attorney may be asked to draft letter regarding extending service agreement.

- In-person story times have resumed. They are currently being held in the prow before the library is open to the public. Youth Services intends to move story time to the Community Room when regular hours of operation take effect.

Old Business:

1. Discussion and possible action regarding library response to COVID-19 and library reopening plan:

- Effective January 3, 2022, library will return to regular hours of operation, including Sundays, and will discontinue curbside pick-up appointments.
- Some study rooms will be reserved for staff use, others will be made available to library patrons.
- Furniture now stored in Community Room will be returned to public areas, retaining as much distance as possible.
- Library will continue to offer virtual event options, including a weekly virtual story time.

1. Discussion regarding the 2022 Library Endowment disbursement and Community Read:

- *Firekeeper's Daughter* was chosen for the Community Read book. Youth Services staff will select a suitable title for younger readers.
- Endowment disbursement from 2021 will allow the library to pre-order books to give away. Additional copies of the book and related events/exhibits will be funded by the 2022 disbursement. Anticipate distributing 500 or more free copies of the book.

New Business:

2. Preliminary discussion regarding the 2022 library director goals:

- Library Service – fundraising activities include end-of-year giving request letter and Word on the Street 5K. Endowment Fund is managed by Madison Community Foundation. Current balance is more than \$280,000.
- Library Service – task of writing quarterly columns for Verona Press will be shared among library staff.
- Facilities – re-carpeting project will begin with the center section of the library in 2022.

Adjournment: Meeting adjourned at 7:17 p.m.

Library Board approved January 5, 2022