

AGENDA

**Library Board of Trustees-Verona Public Library
500 Silent Street Verona, WI 53593
608-845-7180**

**Wednesday, October 6, 2021, 6:30 p.m.
Library Community Room**

Call to order

- Approval of the Regular Meeting Minutes of 9/1/21
- Review and approval of September 2021 invoices
- Public Comments
- City Council Liaison's report
- Library Director's report
- Old Business
 1. Discussion and possible action regarding library response to COVID-19 and library reopening plan
 2. Discussion and possible action regarding the 2022 library operating budget
- New Business
 1. Discussion and possible action regarding the 2021 & 2022 Library Hours of Operation and Planned Closures

VPL Board Meeting Minutes
Library Board of Trustees-Verona Public Library
500 Silent Street Verona, WI 53593

Wednesday, September 1, 2021, 6:30 p.m.
Board Meeting

Present: Hopp, Cronin, Huemmer, Safarik, Conwell, Burkart
Guest: Strutz
Absent: Sohail, Ryan

Call to order:

Hopp called the meeting to order at 6:30 p.m.

Approval of Minutes:

A motion was made by Huemmer, seconded by Conwell to approve the Regular Meeting Minutes of 08/04/2021. Motion carried.

Review and Approval of Invoices:

A motion was made by Huemmer, seconded by Safarik to approve the August 2021 invoices. Motion carried.

Public Comments:

None

City Council Liaison Report:

- Cronin reported that the District 2 alder position is vacant. There are currently no applicants.
- Sugar Creek development road improvements are not yet complete.
- City budget proposals for 2022 will require significant cuts due to expected revenue shortfall. Council hopes to maintain COLA adjustments for city employees.
- Council seeking input for re-purposing the New Century school building.

Library Director's Report:

- Summer Reading Program concluded on August 31.
- Library is complying with Dane County mask mandate. Patrons have been understanding.
- In response to COVID-19, the library has purchased equipment to allow hybrid virtual/in-person events.
- Six Library Page positions have been filled. Three vacant Youth Services positions have been posted. The open part-time reference position will not be filled at this time.

Old Business:

1. Discussion and possible action regarding library response to COVID-19 and library reopening plan:

- Curbside pick-up hours are offered Monday, Wednesday, and Friday, weather permitting. Number of appointments has remained steady despite reduction of available time slots. Additional hours can be offered if demand warrants.
- The board supports returning public computer stations to center of library and increasing individual seating options.
- The board supports offering in-person events for adults provided masks are required, capacity is limited, and distance between participants is maintained.
- Hybrid virtual/in-person events may require change in performer contract language to allow live streaming, recording, and re-broadcasting. Each event will be considered on a case-by-case basis.
- Appreciation event for donors and volunteers will be postponed until refreshments can be enjoyed safely.

2. Discussion of the 2022 library operating budget:

- Budget increases include personnel services (salaries and wages, health insurance, etc.), SCLS, and Green Team initiatives.
- New display shelving for adult fiction and non-fiction has been removed from the proposed budget in an effort to trim costs.
- Carpet in the center portion of the library will likely be replaced late in the calendar year, with hopes that display shelving can be purchased early in 2023.
- Staff will work internally to conduct diversity audit without the expense of iCurate.
- Library will discontinue circulating Wifi hot spots, resulting in a savings of \$7350.
- Disposable face masks will be moved from the lobby to the service desks to reduce PPE expenses.
- Library Board supports reducing amount of reserve funds to maintain materials and events spending at current levels.

New Business:

1. Discussion and possible action regarding the 2022 Dane County Library Services Agreement for Extension of Library Service: A motion was made by Huemmer, seconded by Conwell to approve the agreement. Motion carried.

Adjournment: Meeting adjourned at 7:38 p.m.

VERONA PUBLIC LIBRARY
DIRECTOR'S REPORT
September 2021

I. Collection Development

Theresa is working on phasing out the circulating wifi hotspot program. They will be shut off in mid-December to avoid incurring any charges in 2022.

Emma created a display for Hispanic Heritage Month.

Number of items added and deleted in August 2021.

Item Type	Added	Deleted
Books	930	1115
Audio	77	54
Software	6	0
Video/DVD	45	9
Other (kits, etc.)	5	1
Magazines	141	359
TOTAL	1204	1538
YTD	9023	7857

II. Circulation

August 2021 Statistics

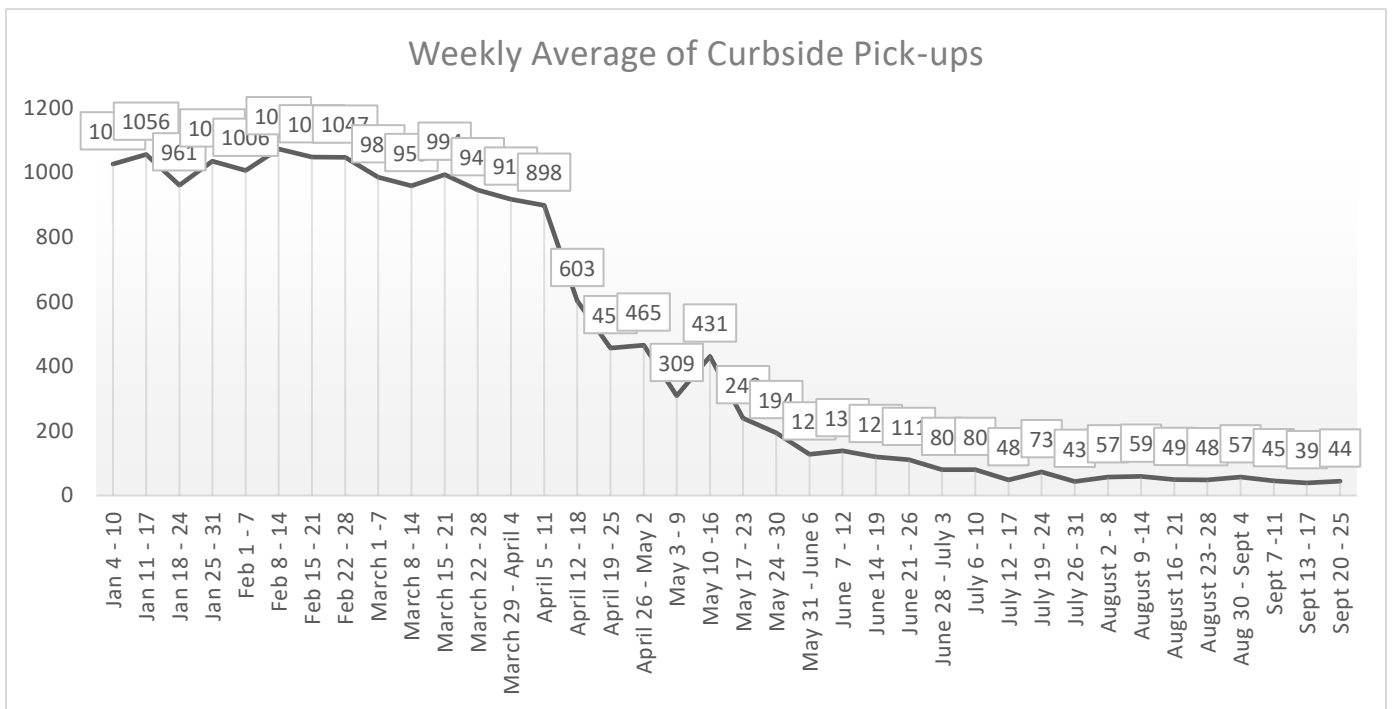
Self-check-outs	31,613
Total check-outs	51,007
Self-check-outs vs. desk	80%
July 2020 vs. July 2021	64%
Check-ins	39,562
Library cards added	129
Holds placed	13,510

Curbside pick-up:

Currently curbside pick-up appointments are available:

MW 10:00 – 12:00 pm/3:30 - 6:30 pm

F 10:00 – 2:00 pm/3:30 - 5:30 pm



III. Reference

Emma attended the Social Explorer database demonstration on Wednesday, September 15.

Statistics (past month):

- Reference questions: 709
- Youth Services Reference questions: 807
- Directional questions: 110
- Exam Proctoring: 1
- Outer Library Loans: 41 requests
- One-on-one Instruction: 21
- Curbside Pick-up appointments: 233
- Computer Lab Sessions: 418
- Librarian's Choice requests: 27
- Library visits: 13,086

Social Media Engagement:

- Facebook: 3,848 followers, 45 posts
- Twitter: 1,773 followers
- Instagram: 1,226 followers, 7 posts, 18 stories
- Events Newsletter A: 11,637 recipients
- Events Newsletter B: 11,627 recipients

IV. Personnel and Staff Development

Six candidates were interviewed for the full-time youth services position. Interviews scheduled for the part-time position are being scheduled now. We are planning for hiring decisions for all the open youth services positions to be finalized in the next few weeks.

Theresa filled 6 Library Page positions this month. We are happy to have added Mona Cassis, Maureen Hilquist, Daphne Buan, Maggie Gleason, Kathryn Plitt, and Lucy Trueman to the library staff.

Staff participated in several webinars and online trainings this month:

- *Ryan Dowd Training: Kicked Out!: How to Safely Ask Someone to Leave (Without Calling the Police)*
- *Digital First: All Library Planning Starts with Digital*
- *Free Online Tools to Increase Your Workflow*
- *Emerging Tech Trends for 2021 and Beyond*
- *Free Online Tools*
- *Emerging Tech Trends*
- *Compassion Resilience and Anxiety Management During Tough Times*
- *Actively Anti-Racist Library Service to Leisure Readers*

V. Equipment and Physical Facilities

The managers have been discussing whether the library should have a Christmas tree this December. In past years, a tree has been donated to the library by Summers' Tree Farm in Middleton.

VI. Administration and Internal Operations

Stacey met with the finance committee on September 20 to discuss the 2022 operating and capital budgets. There are a few changes that still need to be made, but the budget is close to being completed.

VII. Marketing and Public Relations

Emma and Luke facilitated a Marketing meeting on Thursday, September 9. Topics discussed included monthly observances to highlight through social media posts and in-library displays, content updates for a library brochure, and future marketing goals.

September is Library Card Sign Up Month. Luke increased library card-related marketing and set a lofty goal of 150 sign ups during the month.

Luke created a tear-away style survey to be used when in-person programming ramps back up.

Luke made an interactive series on Facebook. "Spot the book in the wrong section" reached 878 people, had 86 engagements (including 3 likes and 2 comments).

Luke did a test poll on Facebook and asked our audience "Does your reading genre changes with the season?" 47 votes were cast .

Luke made 94 graphics to promote library materials and collections.

Over 300 of the new library stickers have been passed out to patrons and community members.

Tonja is researching local history in preparation for writing a land acknowledgement.

VIII. System and Interagency Cooperation

Stacey and Trudy's program proposal, "Building Partnerships to Serve English Language Learners at the Library" was approved by the WLA 2021 Annual Conference Committee. They are scheduled to present on Friday, November 19 along with Becky Fabrizio of the Literacy Network who is also a co-presenter.

Emma attended the Southwest Regional Equity Team meeting on Tuesday, September 14.

Emma attended the SCLS Discover Interface Subcommittee meeting on Wednesday, September 15.

Stacey attended the SCLS Delivery Workflow meeting on September 23. The group is charged with evaluating the need for an RFID sorter at SCLS delivery headquarters.

IX. Fundraising

Planning for the 2022 Word on the Street fundraiser is in the early planning stages.

X. Events, Programs and Exhibits

Kid's Events and Programs:

Summer Reading Program 2021 totals:

Pre-readers (ages 0 - 5)

Registrations: 566

Finishers: 350

Number of activities completed for tickets: 4,504

Total number of books logged: 34,570

Free books given: 790

School-age (ages 5 - 11)

Registrations: 1,189

Finishers: 608

Number of activities completed for tickets: 6,066

Total number of minutes logged: 1,162,848

Free books given: 1,412

Teens (ages 13 - 17)

Registrations: 264

Finishers: 143

Number of activities completed for tickets: 3,735

Total number of minutes logged: 290,607

Free books given: 288

Adults (ages 18+)

Participants: 436

1000 Books before Kindergarten

Thirteen kids were registered this month, bringing the total number of registrants to 2242. Several finishers visited the youth services desk before they started kindergarten this fall.

StoryWalk

A new StoryWalk was installed on September 21. *Some Pets* by Angela DiTerlizzi will be featured until November 8 and then we'll stop for the winter.

Everybody Story Time - Outdoors!

August 3 - 24, at 9:30 a.m., repeated at 10:30 am

Stories and songs for children and their caregivers outdoors. 20 - 25 minutes. Ages 0 - 5.

August 3, attendees: 88, 63

August 10, attendees: 72, 42

August 17, attendees: 113, 60

August 24, attendees: 80, 37

Favorite Tales with Tails: Pigs

Monday, August 16, 9:30 am

Like our character story times, but with the summer theme. Enjoy stories, songs, and activities about favorite characters!

Attendance: 45 1-minute views, 14 peak live views

Animal STEAM: CSI

Mondays, August 16, 2:00 pm

Have fun with animal-themed STEAM activities! Ages 6 – 11.

Pollution and Tardigrades: 8 1-minute views, 3 peak live views, 45 bags distributed

CSI: 9 1-minute views, 7 peak live views, 60 bags distributed

Animal Habitat Spotlight

Tuesday, August 17, 2:00 pm

Tune in to learn about different animal habitats! Ages 3 - 6.

Attendance: 7 1-minute views, 5 peak live views, 45 bags distributed

Musical Instrument STEAM

Tuesday, August 17, 3:00 pm

LTE Sarah prepared this one-time STEAM event that was offered as either virtual or in-person outdoors.

Attendance: 9 1-minute views, 5 peak live views, 8 in-person, 30 bags distributed

Open Art: Farm

Monday, August 23, 2 pm

Replaces character crafts for summer. Please stop by the youth services express desk or request curbside pickup by filling out this form to pick up the supplies for this virtual crafting program. Then tune in at the scheduled day and time to get creative with your materials. The recording will be available on Facebook after the event. Ages 2 - 10.

Attendance: 24 1-minute views, 7 peak live views, 87 bags distributed

Chinese & English "Back to School" Outdoor Storytime with VAIS

Saturday, August 21, rescheduled for September 4 due to rain, 10:00 am

Ni hao and hello! It's time for Chinese & English "Back to School" Outdoor story time with Verona Area International School (VAIS) and the Verona Public Library. Don't miss this special event celebrating the return to school and featuring Suzanne Bloom's "The Bus for Us" along with songs, language practice, and a take-home craft. All ages are welcome! VAIS is a K-5 tuition-free public Mandarin Chinese immersion school located in the Verona Area School District (VASD).

Attendance: 50

Kindermusik

Tuesday, September 7, 9:30 am

The Wonder Studio presented an outdoor demo Kindermusik class for ages 0 - 7 and accompanying adult.
Attendance: 96

Kids Yoga Story Time: Fall Into Reading

Wednesday, September 15, 10:30 am

Join Erin, the recreational therapist from CI Pediatric Therapy Centers, at the Verona Public Library for an active morning of yoga moves, songs, books and mindfulness! No registration is needed. Geared toward ages 2 - 5.

Attendance: 39

Upcoming Kids' Events

Everybody Story Time - Outdoors!

Mondays, September 13 – October 18, at 9:30 am, repeated at 10:30 am

Stories and songs for children and their caregivers outdoors. 20 - 25 minutes. Ages 0 - 5. Park to the right of the library and walk behind the building to find our outdoor story time space! Find a circle on the ground for your family's space, so that you can keep distanced from others. Please watch our Facebook page for any weather-related cancellations.

Chinese-English Story Time: Fire Safety

Saturday, October 2, 10:00 am

Nǐ hǎo and hello! It's time for Chinese & English Outdoor Story Time - Fire Safety Month Kick-Off with Verona Area International School (VAIS) staff and students. Don't miss this special event featuring firefighter books, songs, language practice, and a take-home craft along with a special guest from the Verona Fire Department. So bring a blanket, look for the fire truck in the parking lot, and head around to the back of the library for story time. All ages are welcome! VAIS is a K-5 tuition-free public Mandarin Chinese immersion school located in the Verona Area School District (VASD).

Kids Yoga Story Time: Thankful for Story Time

Wednesday, October 20, 10:30 am

Join Erin, the recreational therapist from CI Pediatric Therapy Centers, at the Verona Public Library for an active morning of yoga moves, songs, books and mindfulness! No registration is needed. Geared toward ages 2 - 5.

Teen Events:

Nothing concrete is planned for the immediate future because of staffing shortage in the Youth Services department. Leah is looking into adding a few teen events to the calendar in October.

Adult Classes & Events:

Books 'n Booze Book Club

Books 'N Booze is a book club for people who are interested in having a blast while discussing fun books and meeting new people. We meet every fourth Thursday of the month at 6:00 pm via Zoom.

Thursday, September 23, 6:00 - 7:00 pm

Virtual discussion of *Tomboyland* by Melissa Faliveno

Attendees: 12, including the author herself

Distance Learning English Classes for Adults

Monday, September 13, 6:00 - 8:00 pm, attendees: 10

Tuesday, September 14, 6:00 - 8:00 pm, attendees: 5

In-Person Voter Registration

Monday, August 23, 1:00 - 2:30 pm

Holly Licht, City Clerk, was available to register City of Verona residents to vote. The people who talked to her were already registered voters.

Attendees: 3

Recognition and Resilience: Grief and the Loss of Traditions During the Pandemic – Virtual

Tuesday, August 24, 6:30 - 7:30 pm

Outreach Workers from Project Recovery led a discussion to acknowledge what was lost, to embrace closure, and to reclaim and reimagine the rituals that help us make sense of our lives during the pandemic.

Attendees: 4

Meet Local Author Jennifer Chiaverini - Virtual

Monday, August 30, 6:30 - 7:30 pm

Jennifer Chiaverini discussed her new book, *The Women's March: A Novel of the 1913 Woman's Suffrage Procession*.

Attendees: 24

Mars 2020: The Perseverance Rover – Virtual

Wednesday, August 31, 6:30 - 7:30 pm

NASA Solar System Ambassador, Joyce Jentges, took us on a journey to see what Perseverance has been doing on Mars. We also learned about Ingenuity, the Mars helicopter that has successfully flown on Mars.

Attendees: 16

***Make Way for Liberty: Wisconsin African Americans in the Civil War* - Author Event**

Wednesday, September 8, 6:30 - 7:30 pm

Author Jeff Kannel discussed his book, *Make Way for Liberty* that brings clarity to questions of how many African Americans represented Wisconsin during the conflict, who among them lived in the state before and after the war, and their impact on their communities.

Attendees: 10

Celebrating Black Children: Poetry Reading by Poet Fabu

Thursday, September 9, 6:30 - 7:30 pm

Fabu read from her published book, *Poems, Dreams and Roses*.

Attendees: 6

9/11 Memorial & Museum 20 Years Later Anniversary Film

Friday, September 10, Drop-in between 11:00 - 3:00 pm

The 9/11 Memorial & Museum presented a 35-minute program commemorating the 20th anniversary of 9/11. The film highlighted first-person accounts of the attacks and their aftermath.

Attendees: 3

Senior Case Management Outreach

Monday, September 13, Drop in between 1:00 - 2:00 pm

Case managers from the Verona Senior Center were available to answer questions and provide resources for older adults and their caregivers.

Attendees: 0

Prairie Oaks Storm Water Basin Clean-Out – Virtual

Tuesday, September 21, 6:30 - 7:30 pm

Marty Cieslik, construction manager for the City of Verona Public Works Department, provided information on plans to clean-out the Prairie Oaks storm water basin, including the projected schedule, expected duration and how this maintenance project fits in with the overall maintenance schedule.

Attendees: 4

Upcoming Adult Classes & Events

Distance Learning English Classes for Adults

Beginner Level: Mondays, September 13 - December 6, 6:00 - 8:00 pm

Intermediate Level: Tuesdays, September 14 - December 7, 6:00 - 8:00 pm

This free group English class will be offered mostly online using Zoom. In-person classes will take place at the Verona Public Library on October 25 and December 7. You will practice speaking, listening, reading, writing and new vocabulary in English. You can take your Zoom class on your smartphone, a tablet, a laptop, or a computer. If you do not have any of these, Literacy Network can lend you a device. Students will receive free English textbooks, at their level, in the mail. The textbooks will be used for class and weekly homework. This class is presented in partnership with Literacy Network.

Using Alum Flocculants to Treat Storm Water Ponds to Control Phosphorus in Verona, Wisconsin – Virtual

Tuesday, October 5, 6:30 - 7:30 pm

The Verona Storm Water Utility has been testing the use of flocculants to treat storm water ponds in Verona. The American Way Pond has been treated twice, once in 2019 & once in 2021. The Silent Street Pond and the Meister Pond were both treated in 2021. The City has used two different aluminum flocculants, Alum (Aluminum Sulfate) and Aluminum Chlorohydrate (ACH). While both are effective at reducing phosphorus levels in storm water ponds, they have different longevities and advantages. Marty Cieslik, construction manager for the City of Verona Public Works Department, will report on what has been learned so far and where the program is going in the near future.

Hiking the Ice Age National Scenic Trail

Thursday, October 7, 6:30 - 7:30 pm

The Ice Age National Scenic Trail is a thousand-mile footpath that highlights the glacial landscape features as it travels through some of Wisconsin's most beautiful natural areas. However, it is more than just a path through the woods — it is a place for mental and physical rejuvenation, a place to unwind after a hard day and enjoy the landscape of Wisconsin. More than 2.5 million people use the trail each year to hike, snowshoe, and backpack, to disconnect and reconnect. Join Melissa Pierick and Amy Lord with the Ice Age Trail Alliance to learn more about the Ice Age Trail. This overview presentation will introduce the Trail, its history, significance and story, provide resources to plan your journey and helpful information suited to scratch that hiking itch.

Senior Case Management Outreach

Monday, October 11, Drop in between 1:00 - 2:00 pm

A case manager from the Verona Senior Center will answer questions and provide resources for older adults and their caregivers. Information on Medicare/Medicaid, nutrition, housing, assistance in the home, and resources in Verona and Dane County will be available.

Grassland Conservation in Southwest Wisconsin: Why It Matters and Opportunities for Support - Virtual

Wednesday, October 13, 6:30 - 7:30 pm

Southwestern Wisconsin has been recognized for many years as one of the best grassland conservation opportunities in the Upper Midwest. Jenn Simons and Cindy Becker of Driftless Area Land Conservancy along with Britta Petersen of Pheasants Forever will discuss the type and scale of conservation needed for grassland birds, Farm Bill programming for grassland and oak savanna conservation, the role of easements to protect land from development, and technical and financial assistance available to private landowners.

Pakistani Cooking Class - Virtual

Monday, October 18, 6:30 - 7:30 pm

Curious to learn about the flavors of Pakistan? Join cookbook author and founder of White Jasmine Huma Siddiqui for a demonstration featuring fish stew and pulao. Enjoy a tasting of all the food prepared. White Jasmine brings the flavors of Pakistan to Dane County through its unique spices and cheeses, recipes, cooking classes, and television show "White Jasmine Everyday Cooking." Registration required. Register online at veronapubliclibrary.org or call 845-7180. Class size limited to 25 participants.

Meet Local Author: John Galligan

Thursday, October 21, 6:30 - 7:30 pm

John Galligan will discuss his latest book, *Bad Moon Rising*. The third and most recent installment in the thrilling Bad Axe County series integrates global issues and compelling writing to keep readers engaged and in awe of the startling timeliness. Entertaining from start to finish, *Bad Moon Rising* is a page-turning crime story set in America's heartland. Books will be available for sale and signing.

Books 'n Booze Book Club - Virtual

Books 'N Booze is a book club for people who are interested in having a blast while discussing fun books and meeting new people.

Upcoming virtual discussions:

October 28, 2021-*Welcome to Night Vale* by Joseph Fink

November 18, 2021-*Transcendent Kingdom* by Yaa Gyasi (2021's Go Big Read book)

Outreach Events

Outreach story times:

Total daycare story time presentations: 7

Prairie Oaks Book Group

Thursday, August 26, 1:00 – 2:00 pm

The group read *The Giver of Stars* by Jojo Moyes.

Attendees: 5

Senior Center Book Group

Wednesday, September 8, 10:00 – 11:00 am

The group discussed *Still Life* by Louise Penny on Zoom.

Attendees: 7

Four Winds Book Group

Tuesday, September 21, 10:00 – 11:00 am

The residents met virtually to discuss *I Still Dream About You* by Fannie Flagg.

Attendees: 6

Book Bike Events

Goddard School Carnival, August 26, 3:15 – 5:00 pm

Attendees: 154

Big Apple Early Learning Academy, September 8, 4:00 – 5:15 pm

Attendees: 39

Upcoming Outreach Events

Prairie Oaks Book Group

Thursday, September 23, 1:00 – 2:00 pm

The group will be reading *All the Light We Cannot See* by Anthony Doerr.

Fall Fest

Friday, October 1, 4:00 – 8:00 pm

The library will have a table and activity at the Chamber of Commerce's annual Fall Fest.

Senior Center Book Group

Wednesday, October 8, 10:00 – 11:00 am

The group will be reading *Eleanor Oliphant is Completely Fine* by Gail Honeyman.

Four Winds Book Group

Tuesday, October 19, 10:00 – 11:00 am

The residents will meet virtually to discuss *Dark Sacred Night* by Michael Connelly.

Exhibits

Telling A People's Story: African American Children's Illustrated Literature - Traveling Panel Exhibition

September 7 – October 4, 2021

For the first time, African-American children's illustrated literature is the focus of a museum exhibition featuring art produced for book illustrations. The presentation of this genre offers a lens into the cultural, historical, and social makeup of African-American cultural identity, while also shedding light on the long neglected world of African-American authors and illustrators in the pantheon of children's literature.

Organized by the Miami University Art Museum through a grant from the Martha Holden Jennings Foundation. *Telling A People's Story* addresses:

- The presentation of African-American identity and history in a creative, educational and respectful manner. The raising of greater awareness for the role African-American illustrators and authors play in the development and growth of the field of children's literature.
- The topic of social justice throughout African-American history.
- The need for awareness to the challenges African-American children's book authors and illustrators face in a field lacking sufficient representation of minorities.
- The importance of appreciating the culture and history of a people who are deeply rooted in the American story.

***Celebrate Grasslands!* - Traveling Exhibit**

October 11 - 25, 2021

Since 1970, North American grassland bird populations have decreased by 53% - a loss of more than 720 million birds. Grasslands in southwest Wisconsin are vital for grassland birds. *Celebrate Grasslands!* features species that can be found in the region along with what can be done to protect them. It also showcases the interconnectedness of grasslands, grassland birds, and the Driftless landscape. This exhibit was created by the Southern Driftless Grasslands and made possible with a grant from the Land Trust Bird Conservation Initiative.

Trash Lab - Mobile Exhibit

Thursday, October 21, 2021, 1:00 – 4:00 pm

Housed in a fully accessible, 27-foot-long repurposed cargo trailer, Trash Lab features more than 10 playful interactive stations, engaging stories, and a wealth of data, along with compelling photography and video footage. It is a mobile exhibit designed to educate and motivate us to create less trash and rethink our relationship with waste. The exhibit's whimsical exterior and immersive interior environment will capture visitors' imaginations. The Trash Lab is the collaborative result of the Dane County Waste and Renewables Department and the Madison Children's Museum.

**LIBRARY
PROPOSED 2022 BUDGET**

200-00000	ACTUAL 2020	6/30 ACTUAL 2021	ADOPTED BUDGET 2021	PROJECTED 2021	PROPOSED 2022	% INCR (DECR)
REVENUES						
41110 TAX LEVY OPERATIONS	\$ 1,040,941	\$ 1,058,793	\$ 1,058,793	\$ 1,058,793	\$ 1,158,280	
41110 TAX LEVY DEBT SERVICE	284,719	261,294	261,294	261,294	259,544	
43690 OTHER GRANTS	9,466	-	-	-	-	
43792 SOUTH CENTRAL LIBRARY SYSTEM	-	-	1,625	1,625	1,625	
43790 DANE COUNTY	733,686	826,212	826,212	826,212	826,212	
43791 DC FACILITY REIMBURSEMENT	234,069	249,433	249,433	249,433	249,433	
46710 FINES/FORFEITURES	5,068	2,583	9,000	9,000	9,000	
46711 COPIES	2,862	667	6,930	6,930	6,930	
46712 FAX	228	-	900	900	900	
46713 MISCELLANEOUS	15,689	22,608	22,610	22,610	17,736	
48500 DONATIONS	34,977	21,376	35,000	35,000	35,000	
49200 TRF FROM OTHER FUNDS (APPLY TO DEBT)	107,000	107,000	107,000	107,000	107,000	
TOTAL LIBRARY REVENUES	\$ 2,468,705	\$ 2,549,966	\$ 2,578,797	\$ 2,578,797	\$ 2,671,660	3.60%
Fund Balance Increased						
12/31/20 Fund Bal	\$ 361,146					
			<i>Operating LEVY Increase (Decrease)</i>		\$ 99,487	9.40%
			<i>DEBT LEVY Increase (Decrease)</i>		\$ (1,750)	-0.67%
					\$ 97,737	9.23%
2021 projected revenue	2,578,797					
2021 projected expend	(2,579,980)					
12/31/2021 projected						
Fund Balance	\$ 359,963					
2022 proposed revenue	2,671,660					
2022 proposed expenditures	2,671,660					
12/31/2022 projected						
Fund Balance	\$ 359,963					
			Levy Minimum			
			Minimum amount to exempt Verona from library tax is			
			\$ 1,175,025	\$ 1,211,701	\$ 1,162,311	\$ 1,175,569
			2019	2020	2021	2022

**VERONA PUBLIC LIBRARY
PROPOSED 2022 BUDGET**

	ACTUAL	6/30 ACTUAL	ADOPTED BUDGET	PROJECTED	PROPOSED	% INCR (DECR)
200-00000	2020	2021	2021	2021	2022	
PERSONNEL SERVICES						
51100 SALARIES AND WAGES	1,109,515	559,206	1,188,375	\$ 1,188,375	\$ 1,247,360	
51102 LONGEVITY	12,004	6,372	13,855	13,855	16,135	
52200 HEALTH INSURANCE	106,377	53,089	94,826	94,826	127,382	
52201 DENTAL INSURANCE	14,455	7,477	13,066	13,066	13,066	
52202 SOCIAL SECURITY	83,726	41,913	91,970	91,970	96,657	
52203 LIFE INSURANCE	1,276	538	1,458	1,458	1,625	
52204 WISCONSIN RETIREMENT	58,379	28,599	54,629	54,629	55,195	
52205 INCOME CONTINUATION	-	-	-	-	-	
TOTAL PERSONNEL SERVICES	\$ 1,385,732	\$ 697,193	\$ 1,458,179	\$ 1,458,179	\$ 1,557,420	6.81%
OPERATING EXPENDITURES						
53413 OTHER CONTRACTUAL	\$ 61,107	\$ 43,171	\$ 81,391	\$ 81,391	\$ 76,434	
53601 UTILITIES	49,624	25,523	53,800	53,800	53,800	
53603 COMMUNICATIONS	20,800	9,795	21,350	21,350	14,000	
53509 REPAIR/MAINTENANCE SERVICES	31,932	6,826	37,775	37,775	37,775	
53307 RECRUITMENT	-	-	500	500	500	
53301 OFFICE SUPPLIES	-	-	-	-	-	
53304 MEMBERSHIP AND DUES	428	245	1,615	1,615	1,615	
53702 TRAVEL AND MEALS	4,094	71	6,300	6,300	6,300	
53701 CONFERENCE AND TRAINING	3,175	100	4,030	4,030	4,030	
53330 OTHER SUPPLIES AND EXPENSES	51,340	8,124	52,560	52,560	54,560	
53405 DATA PROCESSING/LINK	119,436	117,501	124,722	124,722	140,585	
53810 INSURANCE	15,186	17,383	16,200	17,383	18,000	
53503 RENTS/LEASES	9,142	1,961	10,099	10,099	10,092	
53415 EVENTS	16,924	8,840	32,790	32,790	33,500	
53310 GRANT/GIFT EXPENSE	21,215	28,995	35,000	35,000	35,000	
TOTAL OPERATING EXPENDITURES	\$ 404,403	\$ 268,534	\$ 478,132	\$ 479,315	\$ 486,191	1.69%
MATERIALS AND OUTLAY						
53311 ADULT BOOKS	\$ 62,038	\$ 17,810	\$ 66,800	\$ 66,800	\$ 66,800	
53312 JUVENILE BOOKS	63,049	15,454	70,000	70,000	70,000	
53313 VIDEO MATERIALS	13,287	4,036	17,955	17,955	17,955	
53314 AUDIO MATERIALS	11,933	2,638	15,520	15,520	15,520	
53315 ELECTRONIC MEDIA	31,786	23,864	34,250	34,250	34,250	
53316 MAGAZINE SUBSCRIPTIONS	8,638	9,166	9,980	9,980	9,980	
54903 EQUIPMENT CAPITAL OUTLAY	-	-	-	-	-	
54904 INFRASTRUCTURE OUTLAY	-	-	-	-	-	
54906 OFFICE EQUIPMENT OUTLAY	10,166	945	26,750	26,750	17,000	
TOTAL MATERIALS AND OUTLAY	\$ 200,895	\$ 73,914	\$ 241,255	\$ 241,255	\$ 231,505	-4.04%
RESERVE EXPENDITURES						
55101 RESERVE FUNDED EXPENDITURES	\$ -	\$ -	\$ 32,937	\$ 32,937	\$ 30,000	
TOTAL LIBRARY BUDGET	\$ 1,991,031	\$ 1,039,641	\$ 2,210,503	\$ 2,211,686	\$ 2,305,116	4.28%
DEBT SERVICE						
58100 PRINCIPAL	\$ 350,000	\$ 335,000	\$ 335,000	\$ 335,000	\$ 340,000	
58200 INTEREST	41,719	33,294	33,294	33,294	26,544	
TOTAL DEBT SERVICE	\$ 391,719	\$ 368,294	\$ 368,294	\$ 368,294	\$ 366,544	-0.48%
TOTAL LIBRARY EXPENDITURES	\$ 2,382,750	\$ 1,407,935	\$ 2,578,797	\$ 2,579,980	\$ 2,671,660	3.60%

2021 Library Hours of Operation and Planned Closures

Regular library hours, except where noted below:

Monday – Thursday: 9:00 am to 9:00 pm

Friday: 9:00 am to 6:00 pm

Saturday: 9:00 am to 4:00 pm

Sunday: 1:00 pm to 5:00 pm

****Due to the ongoing COVID-19 pandemic, library hours may be limited and subject to change.**

The following dates are the planned closures of the library in 2021. Additional unplanned emergency closings may be necessary due to weather or other unforeseen situations.

Friday, January 1: Closed for January 1 holiday

Monday, January 18: Closed for Martin Luther King Jr. Day

Sunday, April 4: Closed

Sunday, May 30: Closed for Memorial Day holiday

Monday, May 31: Closed for Memorial Day holiday

Sunday, July 4: Closed for July 4 holiday

Monday, July 5: Closed for July 4 holiday

Sunday, September 5: Closed for Labor Day holiday

Monday, September 6: Closed for Labor Day holiday

Wednesday, November 24: Close early at 6:00 pm

Thursday, November 25: Closed for Thanksgiving Day holiday

Friday, November 26: Closed for Thanksgiving Day holiday

Friday, December 24: Closed for Christmas holiday

Saturday, December 25: Closed for Christmas holiday

Sunday, December 26: Closed for Christmas holiday

Friday, December 31: Closed for January 1 holiday

Saturday, January 1, 2022: Closed for January 1 holiday

Library Board approved October 7, 2020

DRAFT 2022 Library Hours of Operation and Planned Closures

Regular library hours, except where noted below:

Monday – Thursday: 9:00 am to 9:00 pm

Friday: 9:00 am to 6:00 pm

Saturday: 9:00 am to 4:00 pm

Sunday: 1:00 pm to 5:00 pm

The following dates are the planned closures of the library in 2022. Additional unplanned emergency closings may be necessary due to weather or other unforeseen situations.

Friday, December 31, 2021: Closed for New Year's holiday

Saturday, January 1, 2022: Closed for New Year's holiday

Monday, January 17: Closed for Martin Luther King Jr. Day

Friday, February 4: Closed from 9:00am - 12:00pm for staff in-service

Sunday, April 17: Closed

Friday, May 13: Closed for staff in-service

Sunday, May 29: Closed for Memorial Day holiday

Monday, May 30: Closed for Memorial Day holiday

Sunday, July 3: Closed for July 4 holiday

Monday, July 4: Closed for July 4 holiday

Sunday, September 4: Closed for Labor Day holiday

Monday, September 5: Closed for Labor Day holiday

Friday, October 14: Closed from 9:00am - 12:00pm for staff in-service

Wednesday, November 23: Close early at 6:00 pm

Thursday, November 24: Closed for Thanksgiving Day holiday

Friday, November 25: Closed for Thanksgiving Day holiday

Friday, December 23: Closed for Christmas holiday

Saturday, December 24: Closed for Christmas holiday

Sunday, December 25: Closed for Christmas holiday

Monday, December 26: Closed for Christmas holiday

Sunday, January 1, 2023: Closed for New Year's holiday

Monday, January 2, 2023: Closed for New Year's holiday