

VPL Board Meeting Minutes
Library Board of Trustees-Verona Public Library
500 Silent Street Verona, WI 53593

Wednesday, July 1, 2020, 6:30 p.m.
Library Community Room

Present: Conwell, Sohail, Cronin, Kurth, Burkart
Virtual Participants: Ryan, Huemmer
Absent: Hopp

Call to order:

Kurth called the meeting to order at 6:37p.m.

Approval of Minutes:

A motion was made by Conwell, seconded by Huemmer to approve the Regular Meeting Minutes of 6/03/2020. Motion carried.

Review and Approval of Invoices:

A motion was made by Cronin, seconded by Sohail to approve the June 2020 invoices. Motion carried.

Public Comments:

None

City Council Liaison Report:

Cronin reported that City Hall and Public Works will remain closed because of the Dane County moving back a phase. There may also be some changes in Fireman park and splash pad operations. She also informed the board about the acceptance of Steve Brown Apartments proposal for the redevelopment of the Sugar Creek and New Century School sites. She further added that many opportunities for the community input will come regarding this development project in the future.

Library Director's Report:

Burkart reported that Verona Public Library remains the busiest library for the second month in a row in SCLS. She also updated the board that there are 30 visitors per hour during the 4th week after the reopening of the library. The books and other checked out material are being quarantined separately for 72 hours upon return. She also reported that the summer reading program is also going great.

Old Business:

- 1. Discussion and possible action regarding phased library re-opening plan due to COVID-19:** The board discussed the possibilities and scenarios for phased re-opening for the library. The board will revisit the Phase 3 re-opening plan for the library once Dane County will release the orders for Phase 3. The board further discussed the logistics of moving the personal archiving lab to a study room, exam proctoring in study room and newspaper usage in the library during phase 2.

2. Discussion and possible action regarding annual library director evaluation:

The Library Board convened in closed session at 7:42pm to conduct the Library Director's performance evaluation made possible under Wisconsin State Statute 19.85(1)(c). Kurth called the meeting to convene in closed session by reading the following, "*At this time, the Verona Public Library Board intends to go into a closed session for the purpose of the Library Director's performance evaluation. Wisconsin State Statute 19.85(1)(c) allows for a closed meeting on this matter. After the closed session, the Verona Public Library Board will reconvene in the same location. At this time, a motion is needed and a roll call vote must be taken to meet in closed session.*" At 7:42pm, a motion was made by Kurth, seconded by Cronin, to convene in closed session. A roll call vote was taken from the board members: Sohail, Cronin, Conwell, Kurth, Huemmer, Ryan. Motion carried.

At 7:55pm, a motion was made by Cronin, seconded by Conwell, to reconvene in open session. Motion carried. A roll call vote was taken from the board members: Sohail, Cronin, Conwell, Kurth, Huemmer, Ryan. Motion carried.

New Business:

1. Preliminary discussion of the 2021 library operating budget: Based on the initial budget numbers received from Dane County, there is a possible increase of \$168,000 in the operating budget. The board discussed the following items to be added to the operating budget: possible increase in online resources (Creative Bugs and OverDrive), outdoor furniture and seating, yard signs for summer reading program for Super Readers, new seating in the children area (about \$10,000), community room projector screen (about \$10,000) and roller shade replacement, technical service library assistant pay increase, increase in newspaper budget, Green Team initiative ideas, installation for nursing pods (Mama Pods), increase in the books budget and adding some cultural awareness and racial diversity programs.

Adjournment: Meeting adjourned at 8:01 p.m.

Library Board approved 8/5/2020