

**VPL Board Meeting Minutes**  
*Library Board of Trustees-Verona Public Library*  
*500 Silent Street Verona, WI 53593*

**Wednesday, April 7, 2021, 6:30 p.m.**  
**Virtual Board Meeting**

Virtual Participants: Conwell, Huemmer, Sohail, Ryan, Hopp, Cronin, Kurth, Burkart

**Call to order:**

Hopp called the meeting to order at 6:31 p.m.

**Approval of Minutes:**

A motion was made by Huemmer, seconded by Kurth to approve the Regular Meeting Minutes of 03/03/2021. Motion carried.

**Review and Approval of Invoices:**

A motion was made by Huemmer, seconded by Conwell to approve the March 2021 invoices. Motion carried.

**Public Comments:**

None

**City Council Liaison Report:**

Cronin updated the board regarding the Spring election that took place a day ago. There was a low turnout of the voters consistent with other area polling stations. She also reported about the onset of the construction season along with some movement in the Sugar Creek and the gas station sites development on Verona Ave. The projects will consist of multilevel housing, hotel, and a convention center. It will be a multiphase development and will take a few years to be completed. She further added that the new alderperson from District 3 will officially start joining the city council meetings.

**Library Director's Report:**

Burkart updated the board that the operations are going smoothly. She also mentioned about the relocation of the video games collection with the DVDs for ease in accessing the collection. She also reported that the library was the second busiest library in SCLS during the month of March.

**Old Business:**

- 1. Discussion and possible action regarding library response to COVID-19 and library reopening plan:** Conwell shared and elaborated the data snapshot of COVID-19 from PHMDC showing a slight uptick in the cases with the situation remaining stable in the community. She also shared that 1 in 4 adults have received at least 1 dose of the COVID vaccine in Dane County.

Burkart shared that some area libraries have reopened successfully, and some are planning to reopen in mid to end April. She further added that all the library staff have received at least one dose of the vaccine and all of them will be fully vaccinated by the end of the month. She shared with the board that the library staff are prepared to reopen the library.

The board discussed the accessible areas for the public upon reopening (central area, adult fiction, and community room with 4 computer stations). The library will be open at 50% capacity limit and the suggested hours of operation were discussed. The board also discussed the mandated usage of mask and the enforcement of this rule for the visitors.

A motion was made by Sohail, seconded by Ryan to approve the reopening of the library on Monday, April 12<sup>th</sup> with limited access of the areas, with the protocols and operations as discussed. Motion carried.

2. ***Preliminary discussion of the 2022 library budget:*** As suggested during the last board meeting, the board discussed the ideas of bumping up the reserve and focusing on reserving the budget mainly towards the programming. Outdoor programming requirements were discussed in detail. Outdoor WiFi access at the back of the building, recarpeting of the central area along with adding a shaded area outside the building for outdoor programming were assessed as priorities for the capital budget.
3. ***Discussion and possible action regarding outdoor furniture:*** The board discussed the placement and possibility of WiFi access in the area for outdoor furniture. The board made Burkart in-charge for selection of the furniture.

#### **New Business:**

1. ***Discussion and possible action regarding 2021 adjacent county reimbursement billing:*** A motion was made by Kurth, seconded by Ryan to approve SCLS to bill the adjacent county on behalf of Verona Public Library. Motion carried.

**Adjournment:** Meeting adjourned at 7:52 p.m.

Library board approved May 5, 2021