## <u>AGENDA</u> Library Board of Trustees-Verona Public Library 500 Silent Street Verona, WI 53593 608-845-7180

Wednesday, April 7, 2021, 6:30 p.m.

Due to the COVID-19 pandemic, the Library Board of Trustees will hold its meeting as a virtual meeting. The Library Board of Trustees and Staff will join the meeting by using Zoom Webinar, as described immediately below.

Members of the public can join the meeting using Zoom Webinar via a computer, tablet, or smartphone, or by calling into the meeting using phones, as described immediately below. Those requiring toll-free options should contact the Verona Public Library for details prior to the meeting at sburkart@ci.verona.wi.us or 608-845-7180.

Join the meeting by computer, tablet, or smart phone: https://zoom.us/j/93219305141

Join the meeting via phone by dialing: 1-312-626-6799 Webinar ID: 932 1930 5141

The online meeting agenda and all support materials can be found at veronapubliclibrary.org or www.ci.verona.wi.us. Anyone with questions prior to the meeting may contact the Library at (608) 845-7180 or sburkart@ci.verona.wi.us.

Call to order

- Approval of the Regular Meeting Minutes of 3/3/21
- Review and approval of March 2021 invoices
- City Council Liaison's report
- Library Director's report
- Old Business
  - 1. Discussion and possible action regarding library response to COVID-19 and library reopening plan
  - 2. Preliminary discussion of the 2022 library budget
  - 3. Discussion and possible action regarding outdoor furniture
- New Business
  - 1. Discussion and possible action regarding 2021 adjacent county reimbursement billing

#### **VPL Board Meeting Minutes**

Library Board of Trustees-Verona Public Library 500 Silent Street Verona, WI 53593

## Wednesday, March 3, 2021, 6:30 p.m. Virtual Board Meeting

Virtual Participants: Conwell, Huemmer, Sohail, Ryan, Hopp, Cronin, Kurth, Burkart Guest: Brian Lamers

## Call to order:

Hopp called the meeting to order at 6:30 p.m.

#### **Approval of Minutes:**

A motion was made by Huemmer, seconded by Ryan to approve the Regular Meeting Minutes of 2/3/2021. Motion carried.

#### **Review and Approval of Invoices:**

A motion was made by Huemmer, seconded by Kurth to approve the February 2021 invoices. Motion carried.

#### **Public Comments:**

None

## **City Council Liaison Report:**

Cronin updated the board that the city council is gearing up for the next budget cycle. She also reported about the public meeting to be held on February 26<sup>th</sup> with the developers regarding the building and development on old Sugar Creek site. The meeting will include the discussion on a public park and ideas about usage and amenities like public restrooms on the said site.

#### Library Director's Report:

Burkart updated the board that the virtual programming and curbside pickup operations are being performed successfully. She also reported that the Madison Public Library has adopted the new quarantining guidelines for books and checked out material from PHMDC and has stopped quarantining the material altogether. Verona Public Library has shortened the quarantine period to 24 hours for the checked-out material.

## **Old Business:**

 Discussion and possible action regarding library response to COVID-19 and metrics needed to reopen the library: Conwell shared and elaborated the data snapshot of COVID-19 from PHMDC. The metrics have been improved quite significantly. She also shared that the VASD schools are doing great in terms of COVID protocols after bringing the students for full days. She further added that teachers and childcare workers are eligible to get their COVID vaccine starting March 1<sup>st</sup>. Almost 20% of the Dane County population has received one dose of COVID vaccine by March 3<sup>rd</sup>. Burkart updated the board that Monona and Middleton public libraries are aiming to reopen in late-March to mid-April with limited express service. She also shared the reservation of the library staff to reopen Verona Public Library before the staff getting fully vaccinated.

The board discussed the scenario of reopening of the library for limited hours of operation in the second week of April with the possibility of revisiting the hours of operation later. <u>A motion was made by Kurth, seconded by Huemmer, to approve the reopening plan for April. Ryan opposed.</u> <u>Motion Carried</u>.

## New Business:

Preliminary discussion of the 2022 library budget: Finance Director at Verona City Council, Brian
Lamers shared his views and concern on the library reserve funds. He explained the necessity of
having 3 months of working capital as a reserve at hand and the library being \$260K less than that
threshold. He advised to beef up the reserve line to bring it up to 35% of the assigned working
capital expenses in the upcoming years.

The board discussed some budget items to be included in the 2022 library budget, such as, installation of lactation pod, roller shades and screen in the community room and some outdoor programming essentials.

- 2. Discussion and possible action regarding Circulation Policy: <u>A motion was made by Ryan</u>, seconded by Huemmer, to approve the Circulation Policy as amended. Motion Carried.
- 3. Discussion and possible action regarding outdoor furniture and furniture for the children's area: Burkart shared the quote from two different vendors for outdoor furniture and furniture for children's area. <u>A motion was made by Sohail, seconded by Huemmer, to approve the quote for</u> <u>\$6,865 for the outdoor furniture and the furniture for the children's area. Motion Carried.</u>

Adjournment: Meeting adjourned at 7:52 p.m.

## VERONA PUBLIC LIBRARY DIRECTOR'S REPORT March 2021

#### I. Collection Development

Number of items added and deleted in February 2021.

Item Type	Added	Deleted
Books	814	638
Audio	17	119
Software	10	0
Video/DVD	33	100
Other (kits, etc.)	2	0
Magazines	130	300
TOTAL	1006	1157
YTD	2100	3652

## II. Circulation

February 2021 Statistics

Total check-outs	28,925
Feb. 2020 vs. Feb. 2021	-37.8%
Check-ins	20,258
Library cards added	36
Holds placed	17,130

## Curbside pick-up:

Wind was the weather challenge at curbside pick-up this month. The tent blew away once but is now secured with sandbags. The number of appointments jumped up quite a bit last month. We filled 4270 pick-up requests in January and 5033 in February. After we reopen in April, curbside pick-up will still be available Monday – Saturday, but for fewer hours per day.

Currently curbside pick-up appointments are available:

M-R 8:30 - 6:45pm

F 8:30 - 5:45pm

Sat 9:30 - 3:00pm

## III. Reference

## Statistics (past month):

Reference questions: 829 Youth Services Reference questions: 255 Directional questions: 1 Outer Library Loans: 26 requests One-on-one Instruction: 2 Curbside Pick-up appointments: 5033 Computer Lab appointments: 83 Librarian's Choice requests: 263

#### Social Media Engagement:

Facebook: 3,682 followers, 57 posts/events Twitter: 1,756 followers, 35 tweets Instagram: 1,204 followers, 46 posts Events Newsletter A: 11,780 recipients Events Newsletter B: 11,760 recipients 5K Run Walk promotional email: 12,077

#### IV. Personnel and Staff Development

The Circulation Team met on March 25 and discussed library reopening plans and a change to the location of walk-in videogames.

Theresa had a page meeting on Wednesday, March 24.

Amanda Lacy joined the staff as a Library Page I on March 30.

Staff participated in several webinars and online trainings this month:

- Social Identities & Intersectionality
- Service Animals: Your Obligations Under the ADA
- Whole Person Librarianship
- Grant Writing 101
- March Children's Cooperative Book Center Shorts
- Children's Cooperative Book Center Choices Day
- Project Ready
- SCLS discussion of Dr. Suess Books

#### V. Equipment and Physical Facilities

The Public Works Department helped us move some shelving and furniture to prepare for the library reopening.

#### VI. Administration and Internal Operations

We continued to work on the library reopening plan and made a lot physical preparations for reopening this month, including moving shelving & books, installing opaque film on study rooms being used as staff workspaces, creating signage, and restocking cleaning & PPE supplies. Management staff has also continued to pitch in wherever needed to keep up with demand for curbside pick-up appointments.

#### VII. Marketing and Public Relations

Luke created 81 individual graphics to promote events and services via social media, the website, and internal digital signage. Stacey submitted a column to the Verona Press on library reopening plans. Emma and Anna submitted two book reviews to the Verona Press. Mark was interviewed by the Verona Press about the library's role in helping Christine Virnig obtain research for her recently published book.

#### VIII. System and Interagency Cooperation

Theresa attended the Collection Maintenance Subcommittee meeting on March 10.

Emma attended two additional Ripple Project Discussions on March 1 and March 22. Emma also attended two Southwest Regional Equity Team meetings on March 2 and March 9.

Emma attended the Discover Layer User Group meeting on February 23 and the Discovery Interface Subcommittee Meeting on March 17.

#### IX. Fundraising

The lifetime total raised for the endowment is \$257,303 and our ending balance on 12/31/20 was \$309,046. Registration has opened for the hybrid 5K Run/Walk on May 1. Participants can either run at a place of their choosing or on the suggested route at the library. To date, 158 people have registered (112 in-person, 46 virtual).

## *X. Events, Programs and Exhibits* Kid's Events and Programs:

#### 1000 Books before Kindergarten

Four kids were registered via curbside pickup this month, bringing the total number of registrants to 2199. Youth services staff received a special request to allow library patron Summer to get her prizes (crown, photo and free book) on her 5<sup>th</sup> birthday as a surprise. Youth services staff met the family in the vestibule the morning of her birthday.

#### Winter Story Time

January 26 – March 5 on Facebook Live Our winter story time views were significantly higher than our late fall views, for reasons we don't know.

#### **Everybody Story Time (Marissa)**

Tuesdays at 9:30 am 1-minute views: 244 Average 1-minute views per story time: 41 Average peak live: 17

## **Toddler Story Time (Julie)**

Wednesdays at 9:30 am 1–minute views: 251 Average 1-minute views per story time: 42 Average peak live: 14

## Preschool Story Time (Leah)

Thursdays at 9:30 am 1-minute views: 238 Average 1-minute views per story time: 40 Average peak live: 14

#### Sensory Story Time (Mary)

Fridays at 9:30 am 1-minute views: 169 Average 1-minute views per story time: 28 Average peak live: 13

## Baby Story Time (Christi)

Fridays at 10:30 am 1–minute views: 105 Average 1-minute views per story time: 18 Average peak live: 8

## Llama Llama Story Time

Monday, February 22, 9:30 am Enjoy stories, songs, activities about Llama Llama! 173 1-minute views, 82 peak live views

#### **Character Craft Mondays**

Mondays, February 22, March 8 and 22, 3:00 pm Tune in and get creative with different art projects each week. Supplies available one week prior. Comparing viewership to the number of bags distributed suggests that many families are doing the crafts on their own without viewing the video. We include paper instructions for this reason. Llama Llama: 31 1-minute views, 13 peak live views, 75 bags distributed Eric Carle: 25 1-minute views, 8 peak live views, 90 bags distributed Paw Patrol: 26 1-minute views, 16 peak live views, 82 bags distributed

## **Coding Club**

Mondays, 3:00 – 4:00 pm Join us for a virtual meet-up over Zoom. We will be working on learning new computer science skills and encouraging each other to become better computer scientists! Ages 8 – 11. February 22, attendees: 20 March 8, attendees: 20 March 22, attendees: 17

## Tween D&D

Kids ages 8 – 11 play D&D online. February 23, attendees: 4 March 16, attendees: 6 March 23, attendees: 5

## **Family Story Time**

Tuesday, February 23 and March 9, 6:30 pm Join this fun virtual family story time! We will read stories, sing songs, and do some movement activities. All ages. February 23, 21 1-minute views, 10 peak live views March 9, 19 1-minute views, 6 peak live views

## Tween Craft

Wednesdays, February 24 and March 10, 4:00 – 5:00 pm Participants picked up the supplies for this program in advance through curbside service, then followed along with Mary and/or Leah as they directed the craft (also for teens). February 24 (Felt Pouches), 46 1-minute views, 21 peak live views, 55 bags to tweens March 10 (Popsicle Stick and Paper Lanterns), 40 1-minute views, 13 peak live views, 35 bags to tweens

## Eco Makers

Mondays, March 1 and 15, 3:00 – 3:30 pm

Have fun with activities that use recycled materials! Ages 6 - 11. A grandma sent us a cute picture of her grandkids and their bird feeders.

March 1 (Bird Feeders), 23 1-minute views, 12 peak live views, 28 bags distributed March 15 (No-Sew Sock Stuffed Animals), 28 1-minute views, 9 peak live views, 50 bags distributed

#### **Minecraft Club**

There are two virtual Minecraft Clubs for ages 6 – 11: a Java version for PC and Mac, and a Bedrock version for tablets and phones. Bedrock: March 3, attendees: 15 March 17, attendees: 17

#### **Eric Carle Story Time**

Monday, March 8, 9:30 am Enjoy stories, songs, activities about books by Eric Carle! 106 1-minute views, 45 peak live views

#### **Tween Escape Room**

Ages 8 – 11 work together to solve puzzles and open locks via Zoom. March 8, attendees: 8

#### **Pi/Pie Day Story Time**

Saturday, March 13, 10:00 am Mary and Marissa presented this Saturday morning story time about pie and pi. 34 1-minute views, 9 peak live views

#### **Favorite Books and Bites**

Amy prepared bags of activities, craft supplies and snacks for pickup, then led a discussion about a favorite author or series on Zoom (no special reading required in advance). Ages 8 - 11. March 18 (Big Nate), attendees: 3

#### **Paw Patrol Story Time**

Monday, March 22, 9:30 am Enjoy stories, songs, activities about books about Paw Patrol! 87 1-minute views, 43 peak live views

## **Upcoming Kids' Events**

Youth services staff are making plans for summer! We anticipate continuing most of our current virtual programs plus adding a few more, along with some outdoor story time options. The Summer Reading Program itself will again be offered virtually (with a paper form option) using Beanstack.

#### **Eco Makers**

Monday, March 29, 3:00 – 3:30 pm, Meditation Bottles Monday, April 12, 3:00 – 3:30 pm, Plastic Bottle Wind Spirals Monday, April 26, 3:00 – 3:30 pm, Plastic Bag Upcycle Have fun with activities that use recycled materials! Ages 6 – 11.

#### Spring Story Time, March 30 – May 7 on Facebook Live

Everybody Story Time Tuesdays at 9:30 a.m. Toddler Story Time Wednesdays at 9:30 a.m. Preschool Story Time Thursdays at 9:30 a.m. Sensory Story Time Fridays at 9:30 a.m. Baby Story Time Fridays at 10:30 a.m. **Minecraft Club: Java Edition and Bedrock Edition** (two separate groups, attending simultaneously) Wednesdays, March 31, April 14 and 28, 4:00 – 5:00 pm

Join VPL Youth Services on our very own Minecraft Server! Explore, build, and play in a safe and secure Minecraft world! Connect with Dusty to work on collaborative projects and explore an all-new map with exciting biomes and treasures.

## **Mother Bruce Story Time**

Monday, April 5, 9:30 am Enjoy stories, songs, activities about books about Mother Bruce!

## **Character Craft Mondays**

Monday, April 5, 3:00 pm – Mother Bruce Monday, April 19, 3:00 pm – Curious George Tune in and get creative with different art projects each week. Supplies available one week prior.

## **Coding Club**

Mondays, April 5 and 19, 3:00 – 4:00 pm Join us for a virtual meet-up over Zoom. All experience levels welcome! We will be working on learning new computer science skills and encouraging each other to become better computer scientists! Ages 8 – 11.

## Tween D&D

Tuesdays, April 6, 13, 20, and 27, 3:45 – 5:15 pm Fantasy and Adventure await in 5th edition Dungeons & Dragons. Dusty runs this program for ages 8 -11 from his home. Tweens are split into two groups, meeting on different days.

## **Tween Craft**

Wednesday, April 7, 4:00 – 5:00 pm – Newspaper Seed Starters Wednesday, April 21, 4:00 – 5:00 pm – Furoshiki Gift Wrapping Participants pick up the supplies for this program one week in advance through curbside service or inside the express library, then follow along with Mary and/or Leah as they direct the craft. Ages 8 – 11.

## **Curious George Story Time**

Monday, April 19, 9:30 am Enjoy stories, songs, activities about books about Curious George!

## **Favorite Books and Bites**

Thursday, April 22, 4:00 – 5:00 pm – Percy Jackson Amy will lead a discussion about a favorite author or series (no special reading required in advance). Bags will be created and distributed with related activities, crafts and snacks. Ages 8 – 11.

## **Teen Events:**

## Teen D&D

Thursdays, 4:00 – 5:30 pm Using a virtual platform, teens played a cooperative adventure game based on storytelling and dice rolling. February 25; Attendees: 4 March 18; Attendees: 5 March 25; Attendees: 5

#### **Teen Craft**

Wednesdays, 4:00 - 5:00 pm

Teens and tweens picked up craft supplies from the library and then followed along with a live video, so they could ask questions, interact, and listen to Mary and Leah answer "Would You Rather" questions. February 24; Teen attendees: 8 (Tween 55) (Felt pouches) March 10; Teen attendees: 7 (Tweens, 35) (Paper lanterns)

#### **Teen Writing Club**

4:00 – 5:00 pm Teens worked on world-building and editing a shared story. Monday, March 1, Attendees: 5 Monday, March 15, Attendees: 4

#### **Teen Watercolor**

Tuesday, March 9, 4:00 – 5:00 pm Teens picked up a free watercolor kit from the library and socialized with other kids over Zoom while using their kits. Attendees: 5

#### **Teens Among Us**

Friday, March 12, 4:00 – 5:00 pm Teens played the popular online social game, Among Us. Attendees: 4

## **Upcoming Teen Events:**

#### **Teen Writing Club**

Mondays, 4:00 – 5:00 pm Join other teens for a social workshop where you can work on craft, share stories, and get feedback from other aspiring authors.

#### Teen D&D

Thursdays, 4:00 - 5:30 pm

#### **Teen Watercolor**

Tuesday, April 6, 4:00 – 5:00 pm While socializing, explore different watercolor techniques together after receiving a kit from the library.

#### **Teen Crafts**

Wednesdays, 4:00 – 5:00 pm Pick up craft supplies from the library, and then follow along with a live video, so you can ask questions, interact, and listen to Mary and Leah answer "Would You Rather" questions. April 7: Newspaper seed starters April 21: Furoshiki gift wrapping

## **Teens Among Us**

Friday, April 2 & April 16, 4:00 – 5:00 pm Play the popular online social game, Among Us.

## Adult Classes & Events:

## **Green Challenge**

March 20 – April 25

Participate as one household! Whether you're a home of one or ten, and whether you complete three activities or twenty-three, you can make a difference by making environmentally-friendly choices and changes. Each completed activity earns your household an entry ticket to win prizes -- like green products, boat rentals, garden center gift cards, state park passes, and more!

## **Distance Learning English Classes for Adults**

This group English class will be offered online using Zoom. Students learn English speaking and communication skills. Topics include talking about family, health, communicating at work, meeting with your child's teacher, phone calls, small talk, and more. This class is presented in partnership with the Literacy Network.

Monday, February 22, 6:00–8:00 pm, attendees: 17 Monday, March 1, 6:00–8:00 pm, attendees: 19 Monday, March 8, 6:00–8:00 pm, attendees: 17 Monday, March 15, 6:00–8:00 pm, attendees: 13 Monday, March 22, 6:00–8:00 pm, attendees: 18

## Libraries Night Out: Wisconsin Edition with Author, Lauren Fox

Tuesday, February 23, 6:00-7:00 pm

Wisconsin libraries presented Lauren Fox, author of SEND FOR ME, in conversation with Georgia Hunter. This event was made possible with the support of Penguin Random House Library Marketing and libraries across the state of Wisconsin. Because we did not host the event, we don't have attendance information.

## **Bathroom Renovations – Virtual**

Wednesday, February 24, 6:30-8:00 pm

Master Certified Remodeler and Universal Design Certified Professional, Bob Weirough, covered the basics for some of the most common bathroom upgrades and repairs: flooring, faucets and shower installs.

Attendees: 29

## Making and Using Compost in Your Backyard - Virtual

Tuesday, March 2, 6:30-7:30 pm A certified Master Gardener Volunteer discussed the role that oxygen, food, and water play in the composting process along with what materials should never go in a compost pile. Attendees: 37

## Beyond the Herb Rack: Using Herbs Creatively in the Vegetable Garden - Virtual

Wednesday, March 10, 6:30-7:30 pm Megan Cain, author, educator, and creative gardener, shared the simple process of building an herb spiral to add structure and interest to your garden. Attendees: 43

#### Makko Ho Stretches - Virtual

Tuesday, March 16, 6:30-7:30 pm

Jo Anne Lindberg, a Shiatsu practitioner certified by the American Organization for Bodywork Therapies of Asia, discussed how to learn to balance your meridians for greater health and harmony. Attendees: 19

#### Storm Water Basin Management Strategies - Virtual

Tuesday, March 23, 6:30-7:30 pm

Marty Cieslik, construction manager of Verona's Public Works Department, provided information on plans to implement alternative vegetation management at some of the 60 publicly owned and operated storm water basins and identify which basins have been selected for some of these alternative strategies. Attendees: 8

#### Books 'N Booze Book Club

Have a blast while discussing fun books and meeting new people. We meet every fourth Thursday of the month at 6:00 pm at the Sugar River Pizza Company, or via Zoom. Thursday, March 25, 6:00-7:00 pm Virtual discussion of *Circe* by Madeline Miller Attendees: 16

## Storm Water Basin Vegetation Burns – Virtual

Tuesday, March 30

The City of Verona Storm Water Utility has scheduled vegetation burns for seven storm water basins during the spring of 2021. Marty Cieslik, construction manager of Verona's Public Works Department, will describe why these burns are scheduled, approximate timing of the burns, and what to expect during the burns.

Attendees: 4

## **Upcoming Adult Classes & Events**

## BollyBeat Dance Fitness – Virtual

Wednesday, March 31, 6:30-7:00 pm

Experience a refreshing and energizing workout full of authentic Bollywood flair! BollyBeat integrates fitness with dynamic chorography. Manisha Bhargava, professional Indian dance and hatha yoga teacher, will go through step-by-step cardio dance routines that are safe and fun.

Ages 10+ welcome. No dance experience necessary.

## Storm Water Basin Vegetation Burns - Virtual

Thursday, April 1

The City of Verona Storm Water Utility has scheduled vegetation burns for seven storm water basins during the spring of 2021. Marty Cieslik, construction manager of Verona's Public Works Department, will describe why these burns are scheduled, approximate timing of the burns, and what to expect during the burns. This talk will be presented through a pre-recorded video.

## **DIY Card Making Class - Virtual**

## Thursday, April 8

Wish someone a happy birthday or let them know you're thinking of them with a handmade card. Stampin'UP! Demonstrator Jamie Statz-Paynter will provide materials and instructions to make four personalized professional-quality cards of your own. Participants will get a free set of four (2 birthday and 2 thinking of you) cards to be picked up via curbside appointment starting Monday, March 29. You will need to supply your own scissors and craft glue. Registration required and limited to 20 adult participants. This program will be presented via a pre-recorded video. We will email you the link the day of the program. Printed directions will also be provided.

#### The Lincoln Street Storm Water Basin - Virtual

Tuesday, April 13, 6:30-7:30 pm

Learn about the new storm water detention basin to be located near City Hall. Marty Cieslik, construction manager of Verona's Public Works Department, will provide information on the basin, to be constructed in 2021, and referred to as the Lincoln Street Storm Water Facility. Cieslik will provide information on how the basin will provide storm water treatment for a significant portion of the older part of Verona, which was built before the storm water management was identified as a need. He will also cover how the basin was awarded a major storm water quality grant from Dane County, which will help to pay for the construction costs.

#### Hikes in Your "Backyard" - Virtual

Tuesday, April 20, 6:30-7:30 pm

Kevin Revolinski, author of 60 Hikes Within 60 Miles: Madison and Hiking Wisconsin, will discuss the veritable hiking wonderland in the geologically rich state of Wisconsin.

#### Pakistani Cooking Class – Virtual

#### Wednesday, April 21, 6:30-7:30 pm

Curious to learn about the flavors of Pakistan? Join cookbook author and founder of White Jasmine Huma Siddiqui for a cooking demonstration featuring Sajji salmon and sautéed vegetables. White Jasmine brings the flavors of Pakistan to Dane County through its unique spices and cheeses, recipes, cooking classes, and television show "White Jasmine Everyday Cooking".

#### Books 'n Booze Book Club - Virtual

April 22, 2021, 6:00 – 7:00 pm

Books 'N Booze is a book club for people who are interested in having a blast while discussing fun books and meeting new people. This month we will discuss *The City We Became* by N.K. Jemisin.

## **Outreach Events**

## Four Winds Book Group

Tuesday, February 23 and Tuesday, March 16, 10:00-11:00 am The group met virtually to discuss *Where the Crawdads Sing* by Delia Owens and *Major Pettigrew's Last Stand* by Helen Simonson. Attendees: 8, 5

## Virtual Preschool Story Times: Our Redeemer and Hometown Preschool

Wednesday, February 24 and Wednesday, March 10, 9:15/11:00 am Virtual songs and stories for preschoolers. Attendees: 24, 15

## Virtual Senior Center Book Group

Wednesday, March 10, 10:00-11:00 am The group read *Where the Crawdads Sing* by Delia Owens. Attendees: 7

## Phase 1 of library reopening (draft)

In the initial phase of reopening, the focus will be on express services, with limited hours and limited browsing. There will be no seating available for prolonged work or study. As pandemic conditions improve over the coming weeks and months, open hours, services, and open areas of the building will expand and curbside hours will decrease.

Open to the public:	Open	to	the	public:
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M, T, R

W F

Sat

Curbside pick-up hours:	Curbside	pick-up	hours:
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M <i>,</i> T <i>,</i> R
W, F
Sat

9:00 – 5:00 pm 9:00 – 2:00 pm 9:30 – 12:30 pm

## Areas & services available at reopening:

4:00 – 7:00 pm

1:00 – 7:00 pm

1:00 - 6:00 pm

1:00 – 4:00 pm

- Areas open to the public for browsing: center of library, adult fiction, teen, AV, large print, board games, and new adult non-fiction. A selection of children's materials and magazines will also be available for browsing in the center of the library
- Holds pick-up
- Computers, copying, faxing are available for drop-in use during open hours and by appointment during curbside hours
- Curbside pick-up still offered (specific hours, M-Sat)
- Librarian's Choice book selection service
- Virtual programs, some outdoor programs are also being considered for the summer
- In-person pick-up of materials for virtual programs

## Areas and services not available yet:

- Areas closed to browsing: Children's, Adult nonfiction, Quiet Reading Room
- Study/meeting room use
- Tables & chairs
- Test proctoring
- Newspapers
- Personal Archiving Lab
- Volunteering
- Used book donations & Friends of the Library used book sale

## Safety measures:

- Masks required to enter the building (only exception will be medical exemption in computer lab)
- Capacity is limited to 25 people at a time
- Patrons are requested to limit visits to 15 minutes or less
- A manager will be at the front door as a greeter to welcome visitors and monitor mask use and building capacity
- Staff will maintain social distance with patrons and each other
- Staff is encouraged to stay behind plexi-glass barriers as much as possible
- Staff will shelve books and holds during curbside hours



Home - Picnic Tables - Recycled Plastic





# 6' and 8' Recycled Plastic A Frame Picnic Table, Portable

(0) Reviews: Write first review SKU:JP PBAPIC6

- Dimensions: 72"W x 60"D x 30"H Top is 28"D.
- Table top and seats are made with 2" x 10" recycled plastic slats and 2" x 6" and 2" x 10" black recycled plastic frame.
- All holes are pre-drilled and countersunk for plastic lumber.
- Recycled plastic made from 100% recycled material.
- Includes a UV protectant.
- Maintenance free.
- No umbrella hole.
- Inground and surface mounting kit available.
- Table top and seats available in brown, cedar, gray, and green with black base.
- Some assembly required.

Add items to cart for quote. Contact us for volume discounts.

# **Resinwood Slat Colors**





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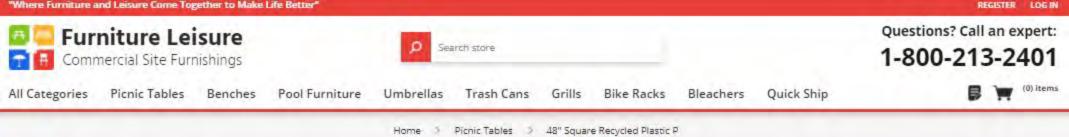


## \$0.00 **Options Available** A Frame Table Size \* IP PBAPIC6, 6 Ft. Table, 260 Lbs. +\$753.00 JP PBAPIC8, 8 Ft. Table, 350 Lbs. +\$1,005.00 **Slat Color Options** Brown with Black Base +\$0.00Cedar with Black Base +\$0.00 Gray with Black Base +\$0.00Green with Black Base +\$0.00Mounting Kit Options IP PB1999 J-Bolt InGround Mount Kit +\$20.00

JP PB1008, Surface Mount L Bracket Kit +\$20.00



Cedar



## 48" Square Recycled Plastic Picnic Table with 6" Square Pedestal Steel Frame - 435 lbs.

Model: KP4SPTGRP



AVAILABLE OPTIONS:			
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Frame Finish: *	Black Powder Coated		~
Mounting Option: *		-Select-	~
QUANTITY DISCOUNT	s		
Quantity	1+	6+	11+
Price	\$1,199.95	\$999.55	\$968.95

\$1,199.95



or Add to Quote Request



# 1-800-323-5664

M-F 8:00am - 4:30pm CT



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Recycled Plastic Hexagon Picnic Table

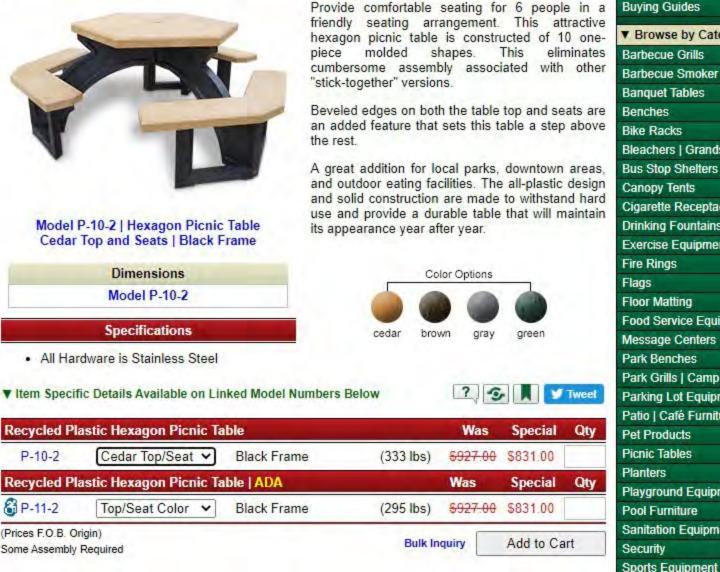
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South Central Library System 4610 S. Biltmore Lane • Madison, WI 53718 608/246-7973 • FAX 608/246-7958 • TDD 608/246-7974

Date:	March 1, 2021
То	Library Board & Director, Verona (VER)
From	Mark Ibach, South Central Library System
RE:	2021 Adjacent County Reimbursement Requests

The South Central Library System, with your permission, will request adjacent county reimbursements on behalf of your library per Wisconsin State Statute 43.12(2). Based upon information reported on your library's 2020 Wisconsin Public Library Annual Report, your library is eligible to request the estimated reimbursement from the following counties. **Do not use these estimates for budgeting purposes.** 

Adjacent County	Amount Eligible to Request – payable in 2021 (70% minimum reimbursement level)	Do you want SCLS to bill this county for this amount?
Jefferson	\$8.20	Yes No
lowa	\$2,906.70	Yes No
Columbia	\$971.63	Yes No
Sauk	\$1,820.28	Yes No
Green	\$10,187.81	Yes No
Rock	\$1,840.77	Yes No

- 1. Please indicate above whether your library would like us to "bill" the adjacent county—CIRCLE YES OR NO
- 2. Please sign and date below—both Library Board President and Library Director.

When authorized by this completed form, SCLS will "bill" the adjacent county (a confirmation e-mail will be sent to your library director with the final reimbursement amounts). July 1, 2021, is the deadline for counties to be billed; counties are then required to pay your library no later than March 1, 2022. We will request that the reimbursement check be sent directly to your library and made payable to your library. In order for us to submit the reimbursement requests in a timely manner, **please return this completed form by email to mibach@scls.info no later than April 23, 2021.** 

Please contact me via e-mail (<u>mibach@scls.info</u>) or phone (608-246-5612) if you have questions.

The **Verona (VER)** Board of Trustees and the Library Director authorize SCLS to submit the adjacent county reimbursement requests listed above:

Signature of Library Board President

Date

Signature of Library Director

Date